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**REPORT**  
**OF THE**  
**COUNTY COMMISSIONERS**  
**COUNTY TREASURER**  
**AND OTHER**  
**OFFICERS OF CHESHIRE COUNTY**

For Year Ending December 31, 1975

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Sentinel Printing Company, Inc.  
Keene, N. H.  
1976



## COUNTY OFFICERS

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### COMMISSIONERS

HAROLD E. SAVAGE	Rindge
DAVID A. BARRETT	Keene
RICHARD M. LOUIS	Spofford

### TREASURER

WARREN G. ALLEN	Keene
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### ATTORNEY

EDWARD J. O'BRIEN	Keene
ARTHUR L. TROMBLY, Assistant	Keene

### SHERIFF

GEORGE W. SCHNYER	Keene
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### CLERK OF SUPERIOR COURT

CHARLES J. CONTAS	Keene
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### JUDGE OF PROBATE

HARRY C. LICHMAN	Keene
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### REGISTER OF PROBATE

PHYLLIS J. PARKER	Keene
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### REGISTER OF DEEDS

EVELYN S. HUBAL	Keene
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### MEDICAL REFEREE

JAMES M. BALLOU, M. D.	Keene
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### SUPERINTENDENT AT COUNTY FARM

CHARLES R. WATERMAN	Westmoreland
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### DIRECTOR OF NURSING SERVICES

HARRIET C. WATERMAN	Westmoreland
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### PHYSICIAN AT MAPLEWOOD HOSPITAL

THOMAS F. O'CONNOR, M. D.	Winchester
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## MEMBERS OF CHESHIRE COUNTY DELEGATION

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### **DIST. NO. 1 — ALSTEAD, SURRY, WALPOLE, WESTMORELAND**

LOUIS S. BALLAM	Walpole
FRANCIS P. CALLAHAN	Westmoreland
ANTHONY STEVENS	Walpole

### **DIST. 2 — CHESTERFIELD**

ROBERT C. CALLAHAN

### **DIST. 3 — HINSDALE, WINCHESTER**

ELMER L. JOHNSON	Winchester
ELIZABETH R. LADD	Winchester
PHILIP G. LANGILLE	Hinsdale

### **DIST. 4 — FITZWILLIAM, RICHMOND**

DALEY E. WHIPPLE	Fitzwilliam
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### **DIST. 5 — SWANZEY**

AUGUSTINE J. MARSHALA — WHITCOMB WELLS

### **DIST. 6 — TROY**

CHARLES L. MCGINNESS

### **DIST. 7 — RINDGE**

ARMAS W. FILLBACK

### **DIST. 8 — JAFFREY**

WILFRED W. COURNOYER — ANNE B. GORDON

### **DIST. 9 — MARLBOROUGH, ROXBURY**

DAVID L. KNIGHT	Marlborough
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### **DIST. 10 — DUBLIN, HARRISVILLE, NELSON**

ROBBINS MILBANK	Nelson
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### **DIST. 11 — GILSUM, MARLOW, STODDARD, SULLIVAN**

VIRGINIA W. TURNER	East Sullivan
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### **DIST. 12 — KEENE, WARD 1**

WILLIAM F. LYNCH — PETER E. RAMSEY

### **DIST. 13 — KEENE, WARD 2**

H. ROBIE AMES — PATRICIA T. RUSSELL

### **DIST. 14 — KEENE, WARD 3**

CLEON E. HEALD — NANCY J. PROCTOR

### **DIST. 15 — KEENE, WARD 4**

ELMER H. CLOSE — MURIEL K. COOKE

STUART V. NIMS

### **DIST. 16 — KEENE, WARD 5**

KATHERINE M. HANNA — ANDREA A. SCRANTON



## CHESHIRE COUNTY CONVENTION

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### ORGANIZATIONAL MEETING

JANUARY 8, 1975

The meeting was called to order by Rep. Cleon Heald, acting chairman, in room 113 in the State House in Concord. On roll call all members of the delegation were present except Elmer Johnson of Winchester.

Stuart Nims and Andrea Scranton were nominated for chairman. After voting by ballot Stuart Nims was elected chairman and after a few brief remarks, he continued with the election of officers.

Cleon Heald and Anthony Stevens were nominated as Vice-chairman. After balloting Cleon Heald was declared elected.

Anne Gordon was elected clerk.

The following were nominated as members of the Executive Committee: Ballam, Francis Callahan, Marshala, Fillback, Whipple, Ladd, Gagne, Wells, Turner, Russell, Ramsey, Scranton, Cournoyer and Bob Callahan. After balloting the following 8 persons were elected to the Executive Committee. Wells, Scranton, Whipple, Russell, Bob Callahan, Turner, Ladd and Gagne.

Meeting adjourned.

ANNE B. GORDON, Clerk

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### EXECUTIVE COMMITTEE MEETING

JANUARY 8, 1975

The Executive Committee met immediately following the County Organizational meeting and elected the following officers: Daley Whipple, Chairman and Anne Gordon, Clerk.

Meeting adjourned.

ANNE B. GORDON, Clerk

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JANUARY 16, 1975

The meeting was called to order by Chairman Nims in the Wildlife room in the State House immediately after adjournment. On roll call the following were present: Ballam, F. Callahan, R. Callahan, Johnson, Ladd, Whipple, McGinnis, Fillback, Cournoyer, Gordon, Knight, Milbank, Turner, Gagne, Ramsey Ames, Russell, Heald, Proctor, Close, Cooke, Nims and Hanna.

The minutes were read and accepted.

The motion was made, seconded and passed that the Commissioners be authorized to borrow in anticipation of taxes an amount of \$500,000.00.

The motion was made, seconded and passed the matter of fiscal years for taxation purposes be investigated by the Executive Committee and a report made back to this convention.

The motion was made, seconded and unanimously passed that the Cheshire County Convention go on record as being opposed to the closing of the Richmond Fish Rearing Station and copies of this motion be sent to the Chairman of the House Fish and Game Committee and to Commissioner Corson of the Fish and Game Department.

The motion was made and seconded that the Chairman appoint a committee to work with the City of Keene on the matter of the Court House.

Rep. Milbank spoke in favor of his motion.

Rep. Cournoyer moved to lay on the table.

Rep. Close moved and it was seconded to adjourn to the call of the chairman. Motion passed.

Rep. Daley announced there would be a meeting of the Executive Committee at the Court House at 9:30 a.m., Jan. 24th for the purpose of inspecting the County Buildings.

ANNE B. GORDON, Clerk

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#### EXECUTIVE COMMITTEE MEETING

JANUARY 24, 1975

The Executive Committee met at the Court House to tour and inspect the County buildings. Those present were Turner, Whipple, Scranton, R. Callahan, Gordon, Russell and Wells.

We were shown the Fire Mutual Aid Center, the old armory at Fuller Park, the sewer project at the County Farm, the new jail and the County Nursing Home.

The meeting adjourned and was followed by dinner at the County Farm.

ANNE G. GORDON, Clerk

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FEBRUARY 18, 1975

The meeting was called to order by Chairman Nims immediately following adjournment in room 106 in the State House in Concord. Those present were Ballam, F. Callahan, Stevens, R. Callahan, Johnson, Ladd, Whipple, Marshala, Wells, Fillback, Cournoyer, Gordon, Knight, Turner, Gagne, Ames, Cooke, Close, Nims, Hanna, Scranton.

Rep. Whipple moved and it was seconded that we reconsider our action in passing the motion that the County Commissioners with an Advisory Building Committee from the



County Delegation be authorized to proceed with the plans for the construction of a Nursing Home with a minimum of 80 beds and a maximum number of 160 beds. Motion failed.

Rep. Whipple moved and it was seconded that we reconsider our action in passing the motion that the County Commissioners with an Advisory Building Committee from the County Delegation employ an architect to draw up plans for a Nursing Home with a minimum number of 80 beds and a maximum number of 160 beds. Motion failed.

Rep. Whipple moved and it was seconded that we reconsider our action in passing the motion that not more than \$50,000.00 be spent on architectural fees for preliminary plans of the proposed Nursing Home, to be borrowed in anticipation of taxes. Motion failed.

Rep. Wells just wants to be sure we have adequate notice of all meetings.

The matter of the fiscal year needs more information before any action can be taken.

Motion made and seconded members of the Cheshire County Convention and Executive Committee shall be entitled to receive from the County Treasury ten Dollars per day for actual attendance at meetings of the Convention and Executive Committee and members of the Convention and Executive Committee and Commissioners of Cheshire County shall receive 12 cents per mile for travel to and from the place of meetings. This is to become effective July 1, 1975.

After discussion the motion was made, seconded and passed we lay this matter on the table.

The following building committee was appointed by the Chairman: Ladd, Whipple, Ramsey, Wells, Russell, Scranton, Ballam, Gordon, Cooke for the County Nursing Home.

Rep. Scranton moved and it was seconded that copies of all minutes of Delegation and Executive Committee meetings be sent to the respective members of those committees within one week of the date on which a meeting is held.

After discussion the motion was made and seconded we refer the matter to the Executive Committee.

Motion made and seconded we lay this matter on the table.

Motion made, seconded and passed we adjourn to the call of the Chairman.

ANNE B. GORDON, Clerk



## CHESHIRE COUNTY DELEGATION CONVENTION

FEBRUARY 10, 1975

**CALL TO ORDER:** Chairman S. Nims called the Convention to order.

**ROLL CALL: PRESENT:** Representatives F. Callahan, A. Stevens, R. Callahan, E. Ladd, D. Whipple, A. Marshala, W. Wells, W. Cournoyer, D. Knight, R. Milbank, V. Turner, D. Gagne, H. R. Ames, P. Russell, C. Heald, N. Proctor, E. Close, M. Cooke, S. Nims, K. Hanna and A. Scranton.

**ABSENT:** L. Ballam, E. Johnson, F. Langille, C. McGinnes, A. Fillback, A. Gordon and P. Ramsey.

**GUESTS:** Commissioners H. Savage, D. Barrett, and R. Louis; Messrs. W. Elly, and K. Weeks of the media.

**ORDER OF BUSINESS:**

Motion was made by Rep. Close and seconded to dispense with reading of the previous meetings minutes. Motion: **Passed.**

Report of the Building Committee was made by Rep. Ladd (excerpts can be read in the minutes of the Executive Committee.)

Report of the Executive Committee was made by Rep. D. Whipple, Chairman. Rep. Whipple reported the meeting with Mr. Lester Billings of the State Division of Nursing Facilities. (The basis of this report can be read in the Minutes of the Executive Meeting held February 3, 1975.) Executive Committee Motions were deferred until after discussion on the proposed Nursing Home Facilities.

Report of the County Commissioners was read by the Clerk. (This report is attached.)

Letters from the County Attorney were read by the Clerk. (These letters are attached.) It should be noted that the second letter is in response to a communication from Rep. A. Stevens of January 20, 1975.

Rep. Wells requested to know how and when meetings of the Executive Committee are called and what notice is needed before such a meeting can be called? Rep. Whipple explained that these meetings are called at the discretion of the Chairman, that this interpretation was recently rendered by the Speaker of the New Hampshire House of Representatives.

Rep. Close requested to know how and when meetings of the County Delegation are called? Chairman Nims read the rules of the Convention which explained about necessary times for advertising of the meetings.

Chairman Nims recessed the Convention for purposes of discussion on the proposed Nursing Home.

Chairman Nims reconvened the Convention at 9:30.

Rep. D. Whipple moved Motion #1 (attached).

Rep. A. Stevens moved the following amendment: that the Cheshire County Commissioners shall hold in abeyance the bonding authorizations of \$1,494,000 made on June 19, 1972, by the Cheshire County Convention for the construction of the new Courthouse at the Armory site and the renovation of the present courthouse until such a time that the County Convention shall find the project financially feasible for the tax payers of Cheshire County.

Discussion followed.

Rep. Ames moved that the Convention adjourn. Second: Rep. Heald.

Roll Call vote was requested (see attached) and motion failed: Yes — 4, No — 16.

Discussion was called on the amendment and the amendment failed: Yes — 8, No — 12. (Roll Call vote was requested, see attached.)

Vote on the Main Motion #1 was taken (Roll Call vote was requested, see attached), Motion passed Yes — 18, No — 2.

Rep. D. Whipple moved **Motion #2** (attached.) Seconded

No discussion followed and the vote was taken (Roll Call was requested, see attached.) Motion passed, Yes — 18, No — 2.

Rep. D. Whipple moved **Motion #3** (attached.) Seconded.

No discussion followed and the vote was taken (Roll Call was requested, see attached.) Motion passed, Yes — 18, No — 2.

**ADJOURNMENT:** Meeting adjourned at 10:50.

Nota Bene: Chairman Nims appointed Reps. W. Wells, P. Russell and P. Ramsey as new members to the Building Committee.

Respectfully submitted,  
DAVID L. GAGNE,

Acting Clerk



## M-O-T-I-O-N-S as Voted

Members Present	Miles	To Adjourn	Amend. to #1	#1	#2	#3
F. Callahan	24	N	N	Y	Y	Y
A. Stevens		N	Y	Y	Y	Y
B. Callahan	18	N	N	Y	Y	Y
E. Ladd	34	N	N	Y	Y	Y
D. Whipple	30	N	N	Y	Y	Y
A. Marshala	10	N	N	Y	Y	Y
W. Wells	10	N	N	Y	Y	Y
W. Cournoyer	36	Y	N	N	N	N
D. Knight	9	N	N	Y	Y	Y
R. Milbank	28	N	N	Y	Y	Y
V. Turner	21	Y	N	Y	Y	Y
D. Gagne	1	N	Y	Y	Y	Y
H. R. Ames	2	Y	N	N	N	N
P. Russell	2	N	Y	Y	Y	Y
C. Heald	2	Y	N	Y	Y	Y
N. Proctor	2	N	Y	Y	Y	Y
E. Close	2	N	Y	Y	Y	Y
S. Nims	6	—	—	—	—	—
K. Hanna	2	N	Y	Y	Y	Y
A. Scranton	7	N	Y	Y	Y	Y
M. Cooke	1	N	Y	Y	Y	Y
TOTAL		Yes 4 No 16	Yes 8 No 12	Yes 18 No 2	18 2	18 2

Respectfully submitted,  
Acting Clerk  
DAVID L. GAGNE

EXECUTIVE COMMITTEE MEETING AND  
BUILDING COMMITTEE MEETING

FEBRUARY 17, 1975

The meeting was called to order by Chairman Whipple at 9:40 a.m. in the Court House in Keene. Those present were Whipple, Scranton, Heald, Gordon, Ballam, Nims, Russell, Wells, Cooke, Turner, Ramsey, R. Callahan, Proctor and Commissioners Savage, Louis, and Barrett.

The meeting was called to listen to the presentations of five architectural firms interested in working on the County Nursing home.

1. C. E. Maguire, Inc.
2. Arthur Doyle
3. Roy Bonnell
4. Fleck and Lewis



5. Michael Ingram

Meeting adjourned 12:50 p.m.

ANNE B. GORDON, Clerk

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### BUILDING COMMITTEE MEETING

FEBRUARY 20, 1975

The meeting was called to order by the Chairman of the Executive Committee Daley Whipple at 1:40 p.m. in room 108 in the State House in Concord. The purpose of the meeting was the election of a Chairman. Those present were Turner, Wells, Fillback, Ballam, Whipple, Russell, Gordon, Cooke and Ladd. Scranton and Ramsey were absent.

Whitecomb Wells was nominated for Chairman and duly seconded.

Motion made, seconded and passed nominations be closed and the Clerk cast one ballot for Whitecomb Wells for Chairman.

Chairman Wells took the chair.

Paper and envelopes were passed out to the members to write their choice of an architect for the County Nursing Home and to seal their choice in an envelope. The Clerk collected the ballots to be opened by the commissioners.

Meeting adjourned at 1:48 p.m.

ANNE B. GORDON, Clerk

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### EXECUTIVE COMMITTEE MEETING

FEBRUARY 21, 1975

The meeting was called to order by Chairman Whipple in the Court House in Keene at 9:30 a.m. The following were present: Scranton, Heald, Nims, Whipple, Gordon, Wells, Ladd, Russell, Gagne, Turner, R. Callahan, Commissioners Savage, Louis, Barrett and Mr. Waterman.

The minutes of the last meeting were read and accepted.

Motion made, seconded and passed the Commissioners be authorized to use \$930.00 from surplus.

Commissioner Savage presented the proposed budget on a line item basis.

Item 101 Commissioners salaries \$3,900.00, Treasurer \$550.00, Auditors \$800.00.

Item 101.1 We now have three people, two of whom are part time and are being changed to one full time person. One person gets \$7,594.40 the other will get \$9,000.00. \$6,837.00 paid by the County and the rest by Manpower training funds.

Item 102 The suggestion was made that Mr. David Connors could meet with the delegation in Concord.

Motion made, seconded and passed we take no action on this suggestion today.

Motion made, seconded and passed we put footnote in budget to increase the Commissioners mileage to 12 cents a mile.

Item 107.1 There are 18 people involved in this.

Item 117 There are 19 people involved.

Item 117.1 80 people are involved.

Item 121.2 The suggestion was made that an assistant just allows the County Attorney to spend more time in private practice.

The motion was made and seconded we get a financial breakdown from the County Attorney. After discussion the motion was withdrawn.

Item 151 A letter from the Sheriff was read asking for an increase in salary to \$13,500.00. His deputies get more money than he does.

Item 151.1 There is a need for two full time secretaries.

Item 157 is just an increase in costs. No new cars involved.

Item 187 the Court House is insured for \$455,000.00 with a \$1,000.00 deductible clause.

Item 188.1 to repair the coping would cost \$27,000.00. The repair of the slates on the roof will be \$895.00.

Item 207 Bonds for Sheriff and deputies.

Item 209 is for an electric typewriter.

Item 235.1 Money is for aliens. Intermediate nursing care now takes the place of old age assistance. There are 72 people on old age assistance.

Item 236 is for a total of 73 children.

Chairman Nims appointed Rep. Turner as legislative member of the County Extension Service.

Motion made, seconded and passed the Commissioners be authorized to give \$2,000.00 to the Extension Service.

Item 252 We carry \$138,000.00 insurance on the old Armory. The City of Keene pays no rent.

New Hope Center failed to substantiate a budget for their request for funds.

Chairman Nims appointed Rep. Russell to be the legislative representative for the New Hope Center.

Soil conservation needs a clerk.

Motion, made, seconded and passed the Commissioners be authorized to advance \$1,000.00 for Soil Conservation.

On probation service the cost to the County will increase to \$8,000.00 if no funds are available from LEAA.

\$48,581.00 was used from current funds to pay for architects service for the new Court House. We have complete working drawings.

Motion, made, seconded and passed we recess to Monday at 9:30 a.m. at the County Farm.

Chairman Whipple thanked the Commissioners and Mr. Waterman for attending the meeting.

Adjourned at 1 p.m.

ANNE B. GORDON, Clerk

## EXECUTIVE COMMITTEE MEETING

FEBRUARY 24, 1975

Chairman Whipple called the recessed meeting to order at the County Farm at 9:50 a.m. Those present were Wells, Russell, Nims, R. Callahan, Whipple, Turner, Gordon, Commissioner Savage and Mr. Waterman.

Commissioner Savage continued his explanation of the budget.

Item 421 A new girl is necessary to keep up with all the new forms.

Item 421.1 Funds are paid for transportation of a nurse.

Mr. Waterman explained the County Home items.

Item 426 Extra phones for the new jail.

Item 429 State requires attendance at workshops. This account name will be changed to reflect what the money is actually used for.

Item 511 Addition of another man. Half of his salary has been paid for under Manpower training.

Item 509 Includes \$4,000.00 to trade five year old car.

Item 551 more help.

Item 601 have RN coverage on all shifts.

Item 611 Have two LPNs but need three.

Item 621 Includes 23 people in a pay scale \$2.43 to \$2.90 per hour.

Item 761 Need another person.

Item 809 Change name of item to rehabilitation.

Motion made, seconded and passed the Executive Committee recommends the car be put out to bid.

Motion made, seconded and passed we suggest to the delegation that \$241,988.00 of revenue sharing be used toward the budget.

Motion made, seconded and passed we accept the summary of revenue as printed.

Motion made, seconded and passed we approve and recommend to the delegation the total for administrative expense.



Motion made, seconded and passed we recommend to the delegation we add \$7,000.00 to item 221 and reduce item 232 to \$80,000.00.

New Hope Center is asking for \$17,000.00 from the County. They are accredited by the state. At present they have 110 children.

Commissioner Savage will check to see if the capitol reserve fund can be used to pay bonds and interest.

Motion made, seconded and passed we accept "other" as printed.

Motion made, seconded and passed we accept all the County budget except Maplewood Farm.

Motion made, seconded and passed we accept the budget for the County Farm as printed.

At the next Executive Committee meeting we will elect a Vice-chairman.

Motion made, seconded and passed the Executive Committee urges the Convention Chairman to call a Public Hearing as required by statute.

Meeting adjourned 12:35 p.m.

ANNE B. GORDON, Clerk

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BUILDING COMMITTEE  
OF  
CHESHIRE COUNTY DELEGATION  
MARCH 6, 1975

A meeting of the Building Committee for the County Nursing Home was held on March 6, 1975 at 7:00 P.M. at the Court House. Those attending were:

Representatives: W. Wells, Chairman; M. Cooke; A. Gordon; A. Fillback; P. Russell; A. Scranton; V. Turner; D. Whipple; P. Ramsey.

Also attending: Commissioners H. E. Savage, R. W. Louis, D. A. Barrett, and Representatives: D. Gagne, A. Marshala.

The purpose of the meeting was to meet with the county commissioners to: discuss the selection of the architect; to hear/see a slide/tape presentation of "construction management"; to have a general discussion of "where we go from here."

Chairman Wells had several questions to ask regarding the process by which Fleck & Lewis of Hanover, N. H. was selected as architect for the County Home. Mr. Louis explained that the written vote of the Building Committee taken in Concord on February 20th indicated 6-3 support for Fleck & Lewis over the next closest contender — C. E. Maguire Inc. of Keene. This was taken into consideration in their preliminary discus-

sion — which came a week later. Their formal vote was taken on Monday, March 3, 1975.

Mr. Wells felt disappointed that the Building Committee was not consulted when making the final decision. He also felt that it was possible that the other four architectural firms competing for the project were not given an equal or sufficient opportunity to compete for the job. The conclusion of the discussions on this issue was that the commissioners and the building committee could and should work together as a team in the decisions which will be made as the work on the county home progresses. It is recognized that the commissioners, as the administrative arm of county government, make the final decisions (prior to the voting of the bond issue).

On Monday noon, March 3rd there had been a meeting of the commissioners with Mr. Lewis of Fleck & Lewis to hear more about "construction management" — a concept that the commissioners had started to explore. As four members of the Building Committee were still in the court house at that time, they were invited to attend this meeting. It was so informative that it seemed desirable to hear "more" — including all Building Committee members and others who wished to attend. A meeting was then set up for March 6th and at this time to have further explanation of this concept by a representative from MacMillin Co. Mr. Norman Cotton made this slide/tape presentation. Following this many questions were asked. The clerk will make no effort to outline this method other than to say that it is a team approach of: owner - architect - construction manager. "Construction management" is a new name and a partially new concept in a building program. The final decision will be that of the county commissioners.

This part of the meeting was adjourned at 9:20 P.M. The Building Committee members, the commissioners, and Mr. Lewis remained to continue the discussion and the "rewards" . . . if this route is taken.

The deadline for occupancy of the new County Home is March, 1977. It would appear that by using the construction management plan that time would be saved in reaching the completion date. If there would be a saving of money — unknown at this date. Time is very important in this 2-year limitation. August is the earliest date that the drawings can be ready. Mr. Lewis would reduce his fee probably by about .6% if it were decided to hire a construction manager. Some of the areas that he would be working on would then be taken over by the 3rd part of the team. Mr. Lewis felt that the financial arrangements and time of payments could be worked out satisfactorily. Members of the committee were asked to express their views on

"construction management" — if they had not already done so. Previous to this meeting all committee members (and others in the Delegation) had received brochures describing this concept.

If we go this route it would now be necessary to send out letters to see if the area contractors were interested and wanted to be interviewed. Rep. Fillback moved and Rep. Russell seconded.

MOTION — the commissioners set up a procedure to interview prospective construction managers.

More discussion then a unanimous vote in the affirmative on the motion.

The date of the next meeting was not set. It was felt that the Building Committee would like to be present when the contractors are interviewed. It can be a learning experience for everyone in deciding if the construction management route is the one to take.

Respectfully submitted,  
MURIEL K. COOKE, Clerk

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#### BUILDING COMMITTEE

MARCH 24, 1975

A joint meeting of the Building Committee and the County Commissioners was held on March 24, 1975 at 9:30 A.M. at the Court House. Those attending were: Com. H. E. Savage and Com. D. A. Barrett; Representatives W. Wells, Chairman, M. Cooke, L. Ballam, A. Gordon, V. Turner, D. Whipple, A. Fillback and Architect, Mr. Lewis.

The purpose of the meeting was to interview four construction firms which had indicated an interest in acting as Construction Manager (hereafter in this report referred by the clerk as "CM") for the design and construction of the new county nursing facility. On March 17th these firms had received a list of specific questions and statements to which they would be questioned.

Baybutt Construction Corp. was represented by Richard Baybutt, Michael Wiggin, and Gene Carlin. Mr. Baybutt made most of the presentation. A 16-page brochure was made available from this firm regarding their background and qualifications in the field of construction as well as construction management. CM is a team approach right from the beginning. Mr. Baybutt indicated (as did the other three construction firms which followed) that there are various "frames" within which a CM works — which one would need to be determined right at the beginning and prior to determining the fee. There is **no one direction** that the CM concept goes. The CM is the one who



is held responsible and he is bonded. The "program" must be determined before any price tag. There are 2 construction cost figures arrived at — the budget one initially and a guaranteed maximum one about  $\frac{1}{2}$ - $\frac{3}{4}$  along the way at which time a bond issue could be decided upon. Sometimes the latter cost is lower than the earlier budget one. The many reasons for using the CM method were presented (as did the other 3 firms) which includes giving management a tool that is not possible under the traditional process of bidding. Mr. Baybutt spoke to "ACC Document #8" which is a fee over and above the CM's fee (confirmed by the other 3 firms).

The presentation for Trumbull-Nelson Const. Co. of Hanover was made by Clinton B. Fuller and George Bonvallat. Their exhibit was a 2-page letter giving information on background, financial position, experience, bonding capacity, etc. They could not give a fee until they knew the scope of the project, as there are so many variances in the way that a CM may be used. To be a good CM a firm must first be a good general contractor. They again emphasized the team approach of: owner, architect, and CM. Many of the same questions which had been asked of Mr. Baybutt were also asked of Mr. Fuller.

The MacMillin Co. was represented by Norman H. Cotton and James D. Walker. They gave out 2 exhibits: a 7-page reprint from the Harvard Business Review "How to Avoid Construction Headaches" and a prepared booklet from the MacMillin Co. which included as some of its documents: company history, list of projects of comparable type, qualifications of in-house staff, financial information, record of performance, and — others. (copy available). They feel there must be flexibility in the bid process. Sometimes this company also submits a bid along with the other subcontractors. When asked to comment as "citizens of Keene on construction management" Mr. Cotton said he would endorse it if the CM were an excellent contractor. It is the only way if a "fast track" is needed. They have been using the CM method since the early 1950s although the term had not been coined then — CM is of recent vintage. Competitive bidding would be done on every phase of construction. A final cost could be arrived at mid-way in the design-development stage. One new idea from this firm was that a CM could be used up to the completion of the design-development stage and then terminate his services (as pre-arranged).

The R. E. Bean Construction Co. was represented by David R. Bean and Raymond LeMorre who is new with the company within the past two years. They also gave their management and construction experience. Their exhibit was a 26-page book of background and projects.

The interviews were just concluded when John Bradshaw of Maguire Assoc. appeared and wished to speak — but not as a competitor for the CM job. He would like to bring in later someone who could speak to us and offer more explanation regarding the CM method that had probably not been given. No action was taken on this suggestion by the members present as it hasn't been decided what decision will be made regarding construction management and the nursing facility. Mr. Wells inquired (later) asking why Maguires had not been invited to make a presentation today. The ones selected had been discussed among the commissioners and Mr. Lewis. Mr. Lewis said that he was the one who suggested that only general contractors should be invited to the meeting today — and thus it was!

Mr. Lewis was asked to report on his progress to date: Four floors with the first floor for offices and supporting services, 3 identical nursing floors for 50 beds each. Should we plan on 150 beds or 160 beds? Mr. Whipple moved and Mrs. Turner seconded:

MOTION This nursing home be planned for 150 beds at the present time.

The State prescribes 50 to a floor so this must be it for now. The vote was unanimous in the affirmative. Plans for expansion later will be made however.

Mr. Whipple reported that the word from Concord is that we can have a 3-4 month extension — if needed.

Mr. Lewis was asked how he personally felt about construction management. "The best way as the CM is part of the team from the beginning." Then went on to say that in the traditional method the low bidder "bids" his way onto the team and his attitude and decisions are based on finances. Mr. Baybutt had earlier brought out the fact that under the traditional method the contractor is often an adversary and not a "comrade."

Mr. Wells asked what the fee arrangement was that had been made with the commissioners. Mr. Lewis stated there were three directions:

1. basic fee of 6.9% which would include a once-a-week visitation.
2. for .2% more or total of 7.1% the basic fee plus an on-site inspector.
3. basic fee to be worked out if a construction manager as well.

It is to be noted that the basic fee **does not** include any personnel on the job!

When will the Building Committee meet again: Thursday, March 27th in Concord at the conclusion of the Legislature — the room will be announced.

A report of this coming Building Committee meeting to be made to the full Delegation on Saturday, March 29th.

The meeting was adjourned at 1:45 p.m.

Respectfully submitted,

MURIEL K. COOKE, Clerk

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### BUILDING COMMITTEE

MARCH 27, 1975

A meeting of the Building Committee was held in Concord, on Thursday, March 27 at the State House — in room 105a at the conclusion of the legislative session. Those members present were Representatives Wells, Chairman; Ballam, Cooke, Fillback, Gordon, Ladd, Ramsey, Russell, Turner and Whipple.

The purpose of the meeting was to see what action would be taken on a recommendation for or against the hiring of a construction manager for the county nursing home. Mr. Wells reported he had talked to Mr. Forsaith Daniels of the Hillsboro Co. delegation, they are presently building a nursing home and have hopes of "getting some federal funds pried loose for their project." Their understanding is that federal funds are not available if a construction manager is used.

Also from Mr. Wells: might the relationship of this building committee with the county commissioners work like this: This committee make its decisions and present them to the full delegation. After discussion among the members there would be possible recommendations to make to the commissioners. There was agreement that our relationship is only "advisory" and appears to be built on quicksand!

General discussion of the members of their "thinking" on the construction management concept. Several reported they had been both "for" and then "against," etc. as they had heard the formal presentations of this concept on March 6 and on March 24th. Rep. Whipple moved and Rep. Fillback seconded.

MOTION the building committee recommend to the co. commissioners that a construction manager be hired for the nursing home.

Discussion: 3 members present had not attended the 3/24 meeting and 2 of them had not been able to attend the 3/6 meeting. They had some reluctance to vote. The vote: 5-yes, 4-no, 1-abstained.

Rep. Fillback moved and Rep. Ballam seconded

MOTION we recommend the Commissioners check into the availability of federal funds for the nursing home construction and how/if the funds would be affected if a construction manager were hired.

The vote was in the affirmative. Continued discussion: Rep. Whipple moved and Rep. Ballam seconded

MOTION this committee recommends that MacMillin Co. be selected as the construction manager for the nursing home.

The vote: 5-yes, 5-abstained.

The meeting was then adjourned.

Respectfully submitted,

MURIEL K. COOKE, Clerk

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### MARCH 29, 1975

The meeting was called to order at 10:15 a.m. at the County Farm in Westmoreland by Chairman Nims. On roll call the following were found to be present: Ballam, F. Callahan, Stevens, R. Callahan, Johnson, Ladd, Whipple, Marshala, Wells, McGinness, Fillback, Cournoyer, Knight, Turner, Gagne, Ramsey, Ames, Russell, Heald, Proctor, Close, Nims, Hanna, Cooke.

Motion made seconded and passed that item 101 on salaries be made public and passed out to the delegation.

Motion made and seconded we go into executive session to discuss salaries. Motion withdrawn.

Motion made and seconded that the members of the Nursing Home Building Committee receive the same compensation and travel expenses at meetings of said committee as is provided for attendance at meetings of the convention.

Motion made and seconded the motion be amended to increase item 118 from \$1,000.00 to \$5,000.00 for County Delegation expenses.

Motion made, seconded and passed the amendment be amended to reduce the \$5,000.00 to \$2,000.00.

Motion made, seconded and passed that the members of the Nursing Home Building Committee receive the same compensation and travel expenses at meetings of said committee as is provided for meetings of the Convention and that item 118 be increased from \$1,000.00 to \$2,000.00 for County Delegation expenses.

Motion made, seconded and passed we add \$7,000.00 to item 221 and reduce item 232 to \$80,000.00.

Motion made, seconded and passed that the commissioners travel allowance be raised to 12¢ a mile.

Motion made, seconded and passed the delegation allow the increase in commissioner's mileage be retroactive to Jan. 1, 1975.

Motion made, seconded and passed the matter of the Sheriff's Department be tabled until after consideration of the budget.

Motion made, seconded and passed we recess for one hour for lunch.

The meeting was called to order at 1:30 p.m.



Motion made and seconded the budget for New Hope Center be increased to \$15,000.00.

Motion made and seconded the vote be by secret ballot.

Motion made, seconded and passed we vote by roll call on the secret ballot question.

Motion to vote by secret ballot. Motion lost 9 aye, 15 nay.

Aye

Ballam, F. Callahan, R. Callahan, Johnson, Fillback, Cournoyer, Gordon, Ames, Heald.

Nay

Stevens, Ladd, Whipple, Marshala, Wells, McGinness, Knight, Turner, Gagne, Ramsey, Russell, Proctor, Close, Cooke, Hanna.

Motion made, seconded and passed (roll call) we budget an additional \$3,500.00 for New Hope. 22 Aye, 2 Nay.

Aye

F. Callahan, Stevens, R. Callahan, Johnson, Ladd, Whipple, Marshala, Wells, McGinness, Fillback, Cournoyer, Knight, Turner, Gagne, Ramsey, Ames Russell, Heald, Proctor, Close, Cooke, Hanna.

Nay

Ballam, Gordon.

Motion made, seconded and passed we increase the budget to \$7,988.00 from \$4,334.00 on the item Probation Services.

\$48,581.00 was deleted from the budget by the commissioners.

Item 791 adds \$4,200.00 for a social worker a Federal requirement.

Motion made and seconded the delegation vote to authorize the withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 an amount of \$236,988.00 to be applied against the following budget items: Jail salaries \$46,489.00, Board and Care of children \$90,000.00, Mutual Aid salaries \$65,499.00, Bond payment premium \$35,000.00. On roll call motion passed 13 Ayes, 10 Nays.

Ayes

R. Callahan, Whipple, Wells, Fillback, Cournoyer, Gordon, Turner, Gagne, Ramsey, Russell, Heald, Close, Cooke.

Nays

Ballam, F. Callahan, Stevens, Johnson, Ladd, Marshala, Knight, Ames, Proctor, Hanna.

Motion made, seconded and passed we reconsider passing the above motion.

Motion made, seconded and passed we rescind our vote on Revenue Sharing Funds.

Motion made, seconded and passed we authorize withdrawal of \$118,660.00 from Revenue Sharing Funds to be allocated to Jail salaries \$23,410.00, Board and Care of children \$45,000.00, Mutual Aid salaries \$32,750.00, Bond payment premium \$17,500.00.

Motion made and seconded if the additional amount of \$118,328.00 should become available from Federal Revenue Sharing funds as established under the provisions of the State and Local Assistance Act of 1972 it may be spent as received, in the following categories: Jail salaries \$23,079.00, Board and Care of children \$45,000.00, Mutual Aid salaries \$32,749.00, Bond payment premiums \$17,500.00. Motion passed on roll call Ayes 17, Nays 6.

Ayes

Ballam, Stevens, R. Callahan, Ladd, Whipple, Wells, Fillback, Gordon, Turner, Gagne, Ramsey, Russell, Heald, Proctor, Close, Cooke, Hanna.

Nays

F. Callahan, Johnson, Marshala, Cournoyer, Knight, Ames.

Motion made and seconded the Cheshire County Delegation authorize the County Commissioners to collect rent in the amount of \$500.00 per month for the use of the Armory on Washington Street, by the city of Keene, N. H. and in addition the city of Keene will be responsible for the payment of heat and electrical costs. Payment of rent will be on a monthly basis, due on the first of the month. Furthermore, a 30 day notice will be given the city of Keene, N. H. by the County Commissioners if it becomes necessary to have the premises vacated. The city of Keene will give the County Commissioners a 30 day notice if they decide to vacate the property. This will become effective July 1, 1975.

Motion made, seconded and passed this matter be referred to the Executive Committee for study and report back to the delegation.

Motion made and seconded that the budget of \$1,626,400.50 be approved subject to audit. Motion passed on roll call Ayes 20, Nays 3.

Ayes

Ballam, F. Callahan, Stevens, R. Callahan, Ladd, Whipple, Marshala, Wells, Fillback, Cournoyer, Gordon, Knight, Turner, Gagne, Russell, Heald, Proctor, Close, Cooke Hanna.

Nays

Johnson, Ramsey, Ames.

Motion made, seconded and passed we take the Sheriff off the table.

Motion made and seconded the Chairman appoint a committee of 3 to study the sheriff's fee system and report back to the delegation. Motion withdrawn.

Motion made, seconded and passed that in view of the study going on with the School and City to use computers, the County have a committee of three appointed to investigate same.

Motion made, seconded and passed we express our thanks to Harold Savage for his help today and his work on the budget and the Watermans be thanked for their hospitality.

Meeting adjourned.

ANNE B. GORDON, Clerk

### BUILDING COMMITTEE

APRIL 2, 1975

A meeting of the Building Committee was held on April 2, 1975 in Concord at the close of the legislative session. All members were present, namely: Representatives Ballam, Cooke, Fillback, Gordon, Ladd, Ramsey, Russell, Scranton, Turner, Wells and Whipple.

Chairman Wells stated his reason for calling this meeting — some members had felt there should be a re-consideration of the vote taken on March 27th at which time on a 5-4 vote there was a recommendation to the county commissioners that a construction manager should be hired for the building of the county nursing home.

Rep. Ramsey moved and Rep. Cooke seconded:

MOTION The committee reconsider the vote formerly taken to recommend the hiring of a construction manager for the construction of the nursing home.

Discussions: Why the need for a construction manager? Difference between the work of a clerk-of-works and a construction manager. Reasons for the opposition to re-consideration and favoring re-consideration.

Results of the vote to "reconsider the action on March 27th":

7 yes

2 no (Whipple and Ballam)

2 abstained (Ladd and Gordon)

More discussion and then: Rep. Russell moved and Rep. Ramsey seconded:

MOTION The Building Committee recommend to the County Commissioners that a construction manager shall not be hired for the building of the nursing home.



The motion carried as follows:

7 yes

3 no (Ballam, Fillback, Whipple)

1 abstained (Ladd)

Then: Rep. Ladd moved and Rep. Gordon seconded:

MOTION In the event no construction manager is hired, this committee recommends the hiring of a very competent clerk-of-the works.

This motion was carried unanimously. The meeting was then adjourned.

Respectfully submitted,

MURIEL K. COOKE, Clerk

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#### APRIL 17, 1975

The meeting was called to order by Chairman Nims at 5 p.m. in the Fish and Game room in the State House in Concord. On roll call the following were found to be present: F. Callahan, Stevens, R. Callahan, Johnson, Ladd, Whipple, Marshall, Wells, Fillback, Cournoyer, Gordon, Knight, Milbank, Turner, Ramsey, Ames, Russell, Heald, Proctor, Close, Cooke, Nims, Hanna. Also present were Commissioners Savage, Louis, Barrett, Mr. Waterhouse and Architect Lewis.

Motion made, seconded and passed that we dispense with the reading of the minutes.

Motion made and seconded that we accept the budget as audited. Motion lost, Rep. Close abstained.

Rep. Whipple having voted with the prevailing side on a motion by Rep. Stevens at the March 29th meeting to apply anticipated Revenue Sharing Funds for 1975 to specific items in the current budget moved for reconsideration of same. Motion seconded and passed.

Motion made and seconded we adjourn to Monday at 7:30 p.m. at the Court House. Motion lost.

Motion made that the matter of Revenue Sharing Funds be referred to the Executive Committee for study and to report back to the convention. Motion not seconded.

Motion made, seconded and passed that allocated 1975 Revenue Sharing Funds be held to be used as voted by the delegation.

Motion made and seconded the budget as audited and amended be approved at \$1,626,400.50. Motion passed on roll call 16 Ayes, 5 Nays.

#### Ayes

F. Callahan, R. Callahan, Johnson, Ladd, Whipple, Fillback, Cournoyer, Gordon, Knight, Milbank, Turner, Ames, Heald, Proctor, Cooke, Hanna.

## Nays

Stevens, Marshala, Wells, Ramsey, Close.

Rep. Wells as Chairman of the Building Committee gave a brief report. He said the Building Committee voted not to use a Contract Manager.

Motion made, seconded and passed we accept the report of the Building Committee.

The Chairman declared a 15 minute recess. The Commissioners and the architect gave their reasons for favoring a c.m. and answered questions from the delegation.

After recess the motion was made, seconded and passed we recess to Tuesday immediately after the House adjourns.

Meeting adjourned 7 p.m.

ANNE B. GORDON, Clerk

## BUILDING COMMITTEE

MAY 2, 1975

A meeting of the Building Committee was held on Friday, May 2, 1975 at 10:30 a.m. at the county farm. Those present were the three county commissioners, Mr. Waterman, Mr. Lewis and Representatives Wells, Fillback, Turner, Whipple and Cooke.

The purpose of the meeting was to hear a report from Mr. Lewis on the progress of the building plans and to make a decision on one of the two plans which he had worked out. He told that he had met several times with Mr. Waterman and others who were involved in supportive services. He had found the Maguire Report very helpful. He had to start making some assumptions with the snow still on the ground and these had proved to be about correct. His men had done additional soil analysis and borings, the combined reports had been gone over with his structural engineers. They again will double check everything. He feels now he has "a pretty good idea of what we are going to do with the site."

It would seem that three floors of 50 beds each would work out very well. The lower floor — really only an entrance with minimum space, will have stairs and two elevators to the main floor. This floor will have the ambulance entrance, offices, kitchen, maintenance areas, staff dining room, chapel, etc., etc. On each of the 3 nursing floors there is an activity room and all supportive services for each floor including public toilets.

He wants to do a minimum amount of excavation — parking for some 150 cars (3 shifts and visitors) is a problem but it can be solved. The building will be rectangular in shape and on a north-south axis, lower in front and going "up." Each room will get the sun sometime during the day — winter and summer. He is making a logical use of the plateau and still

arrange for expansion in the back. Everyone will use the same entrance which will be on the same level with the parking sites — this for security reasons with much very logical reasoning behind it! The elevators will be large and multiple-purpose.

The floor plan is for 50 beds, each floor to have 2 private rooms (state law), some rooms with 4 beds and others with 2 beds. One toilet for each 4 beds (or 2) and 1 lavatory for each 2 beds. Each patient will have his own chest and these will be spaced over the room.

The decision to be made today was if the nursing floor will have double corridors or a single corridor. Rockingham and Sullivan counties have the single corridor. The plans and explanation were shown/given for each. The double corridor plan would add about 4500 sq. ft. but over the years would more than make up for it because of a lower operational cost. The single corridor uses an increased wall perimeter. Mr. Lewis had originally estimated the area footage as being from 70,000-75,000. It would now appear that it will not be over 72,000 and that is good he felt.

The discussion then centered on the 1-corridor plan and the 2-corridor plan for the nursing floors, questions were asked, suggestions made and several of them endorsed. On a roll call vote, each representative and commissioner endorsed with enthusiasm the 2-corridor plan . . . no one was in dissent or even reluctant ! ! ! The formula that Mr. Lewis used as an estimate — AND only an estimate, was that it would increase the cost of each floor from \$20,000-\$25,000 but the operational cost would be less — year in and year out. "Shall we let a few dollars now determine the future?" "No" was the consensus of feeling. Mr. Lewis will now go to work on refining the 2-corridor plan for the nursing floors . . . and other areas.

Mr. Lewis would like to meet with everyone again about **June 1** when the design-development plan will be more fully worked out. He hopes to have the prints ready to go to print on **August 11** and will have 50-60 sets of plans printed. Bid openings are set for **September 4** and hopefully the contractor to have his work completed by **February 1, 1977**. These are the target dates as of **May 2, 1975**.

Discussion on "who shall be invited to bid." This to be decided by the commissioners. We can draw up any criteria that we want — their capability, what they have done in the past — all important. To require an "audited current financial statement" will cut out many of the really unqualified. It is expected there will be many interested contractors from far and wide.



The final discussion was on the new road to be built to the site. From Mr. Waterman: could it be started this summer? Can that bid be let out earlier and separately from the genral contractor. Mr. Lewis explained why it should be part of the bid-job — desirable that it would be to have the road conctructed and ready for use by this fall. His explanation was satisfactory to everyone. In fact — at the conclusion of this 4½-hour session everyone present appeared to be agreeable, friendly and comfortable with the plans which had been submitted by Mr. Lewis — a happy situation !!!

Respectfully submitted,  
MURIEL K. COOKE, Clerk

### EXECUTIVE COMMITTEE MEETING

MAY 5, 1975

The meeting was called to order by Chairman Whipple in the Court House in Keene. The following were present: Whipple, Nims, Heald, Wells, Turner, R. Callahan, Russell, Commissioners Savage and Louis.

Commissioner Savage went through the budget. He said no money has as yet been paid to the architect. Up to \$50,000.00 has been authorized for preliminary plans to be part of Nursing Home Bond Issue. The accountant suggests putting a foot note in the quarterly budget reports in regard to "contingent liability." We will have an estimate of the Nursing Home cost by June and then we will have a public hearing on the Bond Issue.

John Wallace expects a 25% cut in funds for medical and other services about July 1st. As of March 1975 there were 1394 children on ADC aid, 620 adults, plus 62 children and 39 adults receiving medical assistance only.

Commissioner Louis wonders if the County can afford to build the Nursing Home no matter how desirable it may be.

Cigarettes will be renamed "rehabilitation."

Motion made, seconded and passed the quarterly budget report be accepted as printed.

Motion made, seconded and passed the matter of rental of the old armory be laid on the table.

Motion made, seconded and passed the commissioners be authorized to apply revenue from invested bond money against over-drafts of jail and sewer system.

Meeting adjourned 11:40 a.m.

Written from notes taken by Virginia Turner.

ANNE B. GORDON, Clerk

## CAUCUS MEETING

MAY 21, 1975

The meeting was called to order at 4 p.m. in Section one of Representatives Hall by Chairman Nims. The following were present: Stevens, Ladd, Langille, Whipple Marshala, Wells, Fillback, Cournoyer, Gordon, Milbank, Ramsey, Russell Heald, Proctor, Close, Cooke, Nims, Hanna, Scranton.

Senator Blaisdell spoke of the importance of passing SB 182.

George Hamilton of the Parks Dept. came prepared to give the delegation a preview of the hearing on Pisgah Park.

The delegation took no action.

Meeting adjourned 4:15 p.m.

ANNE B. GORDON, Clerk

BUILDING COMMITTEE  
FOR COUNTY NURSING HOME

JUNE 5, 1975

A meeting of the Building Committee was held on June 4, 1975 at 7:30 p.m. at the Court House. The purpose of the meeting was to hear a report from the architect, Mr. Ted Lewis. Also present were the three commissioners, Savage, Louis, and Barrett; Mr. C. Russell Waterman, supt. of the county farm; and John D. Wallace, executive director of the Monadnock Health and Welfare Council. Building committee members present were: Rep. Wells, Chairman, Cooke, Fillback, Gordon, Ladd, Ramsey, Russell, Scranton, Turner, and Whipple. Rep. Ballam was absent.

Since the last meeting of the Building Committee Mr. Lewis has been further developing the plans for the county nursing home. He had a scale model of the planned structure as well as structural drawings of: each floor as well as designated areas of each floor in detail. The project is planned with the contour of the land in mind. It will not be necessary to move much earth.

There will be adequate parking spaces, the entrance will be on one level (limited space), offices, kitchen, etc., etc., on a second level, then three nursing floors of 50 beds each. Two elevators will be needed, one with double opening for the kitchen service. He had consulted with various technicians: air-conditioning (not all areas will be air-conditioned), kitchen equipment, plumbing, heating, laundry, heating, electricity, water supply, etc., etc. And put everything together for a total estimated cost of \$2,793,427.00.

There was discussion if 150 beds will be needed when the home is opened in March, 1977. Mr. Wallace discussed the present situation regarding the waivers for the nursing homes and

their uncertainty. MEDICAID patients will be able to stay in private nursing homes for the time being. He can still prove a need for slightly more than 100 beds at the present time. How long the waivers will be extended — unanswered questions. Mr. Waterman said a 150-bed home is justified because the county home has a 25% turnover rate each year and the beds could be filled.

If the third floor were not completed (furnishings) there would be a saving of \$330,000.00. What would the additional cost amount to when furnished later than 1977? No one knows.

The meeting was adjourned to meet again on June 9, 1975 at 7:00 p.m. prior to the County Delegation meeting. Committee recommendations will be made at that time.

Respectfully submitted,

MURIEL K. COOKE, Clerk  
Building Committee

### JUNE 9, 1975

The meeting was called to order by Chairman Nims in the Court House in Keene at 7:35 p.m. On roll call the following were present: F. Callahan, Stevens, R. Callahan, Ladd, Whipple, Marshala, Wells, Fillback, Gordon, Knight, Turner, Ramsey, Ames, Heald, Proctor, Cooke, Nims, Hanna, Scranton, and Commissioners Savage, Louis, Barrett, Mr. Waterman, Mr. Wallace and Architect Lewis.

Architect Lewis gave a detailed report, with drawings, of the proposed 150 bed nursing home in Westmoreland.

Mr. Wells gave the following report for the Building Committee: The Building Committee recommends to the County Delegation that we proceed with the plans to build and equip a 150 bed nursing home in Westmoreland. The Building Committee vote was unanimously in favor. The three County Commissioners are also in agreement.

Motion made and seconded that we accept the report of the Building Committee to proceed with the plans to build and equip a 150 bed nursing home in Westmoreland. On roll call the motion passed 17 ayes, 1 nay.

Ayes

F. Callahan, Stevens, R. Callahan, Ladd, Whipple, Marshala, Wells, Fillback, Gordon, Knight, Turner, Ramsey, Heald, Proctor, Cooke, Hanna, Scranton.

Nays

Ames

Motion made and seconded that the delegation authorize the commissioners to issue bonds in the amount of \$4,222,814.00 to erect and equip a 150 bed nursing home.



Following discussion the motion was made, seconded and passed we lay the motion on the table.

John Wallace gave us up to date information on the need for a 150 bed nursing home and he recommends a 150 bed nursing home.

Motion made, seconded and passed we take the motion from the table.

After further discussion the motion was made, seconded and passed for the previous question.

Motion made and seconded that the Delegation authorize the commissioners to issue bonds in the amount of \$4,222,815.00 to erect and equip a 150 bed nursing home. On roll call the motion passed 17 Ayes, 9 nays.

Ayes

F. Callahan, Stevens, R. Callahan, Ladd, Whipple, Marshala, Wells, Fillback, Gordon, Knight, Turner, Ramsey, Heald, Proctor, Cooke, Hanna, Scranton.

Rep. Heald suggested we have the County Attorney check the legality of the motion and also get the opinion of the Bond Council.

Motion made and seconded we reconsider to float a bond issue. Motion failed.

Meeting adjourned 9:30 p.m.

ANNE B. GORDON, Clerk

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BUILDING COMMITTEE  
FOR COUNTY NURSING HOME  
JUNE 9, 1975

A meeting of the Building Committee was held at 7:00 p.m. at the Court House on June 9, 1975. Members present were: Rep. Wells, Chairman, Cooke, Fillback, Gordon, Ladd, Ramsey, Scranton, Turner, and Whipple. Absent were Reps. Russell and Ballam.

The purpose of the meeting was to make a recommendation to the County Delegation regarding the building of a nursing home in Westmoreland. Rep. Ramsey moved and Rep. Cooke seconded.

MOTION The Building Committee recommends to the County Delegation that we proceed with the plans to build and equip the 150-bed nursing home in Westmoreland.

The vote was unanimous in the affirmative with no dissenting vote.

The three commissioners were also present: Savage, Louis, and Barrett. On a vote of their own they supported, unanimously, the above motion.

The committee then met with the full county delegation to make the recommendation to "proceed with the plans to build and equip the 150-bed nursing home in Westmoreland."

Respectfully submitted,

MURIEL K. COOKE, Clerk  
Building Committee

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## CHESHIRE COUNTY PUBLIC HEARING

JUNE 20, 1975

The meeting was called to order in the Court House in Keene at 7:30 p.m. by the Chairman of the County Convention Stuart Nims. Members of the Convention present were: R. Callahan, Marshala, Cournoyer, Wells, Nims, Gordon, Heald, Fillback, F. Callahan, Whipple, Langille, Seranton, McGinness, Knight, Hanna, and County Commissioners Savage, Louis, Barrett, architect Lewis, County Home Superintendent Waterman, population consultant Wallace, media and eight members of the public.

The Clerk read the published notice of the Public Hearing and that notice is part of these minutes.

Chairman Nims read the following statement; I would like to make a statement as County Chairman of the Cheshire County Delegation. I am personally in favor of the human needs of the indigent people of the County. Also I am personally in favor of getting our money's worth for our tax dollars spent.

You will have a chance to express your opinion of the proposed four and one quarter million dollar, 150 bed Nursing Home proposed for Cheshire County this Friday, June 20th at 7:30 p.m. at the County Court House in the Jury Room (2nd floor).

Normally, very few people express an opinion at a public hearing as required by law.

The proper way to appear at a public hearing is to state your name, whom you represent (citizen in most cases), and if you are for or against the bond issue — why — and state your case.

You may sign a paper available, "for" or "against" if you do not wish to appear as a speaker in person.

In this way you will contribute to the decision of the delegation vote as to recommendations for the number of beds and costs you wish to bear as county tax payers.

This action is similar to a public referendum advertised in the Keene Evening Sentinel, June 13, 1975, page 2.

It is worth stopping in at the public hearing, Friday night, a shopping night for most of the county, and registering your opinion. Hearing time will last as long as people appear to

speak or register, up to 9 p.m. unless speakers for or against continue beyond this hour. All citizens will be heard and can express their opinions for or against or somewhere in between. We need your opinion on this important issue.

Rep. Fillback asked that the minutes of the last delegation meeting be read as a matter of information for the public. Chairman Nims ruled the request out of order.

Rep. Langille, Commissioners Savage and Louis spoke in favor of the bond issue.

Mr. Thomson Parker of Harrisville spoke in favor.

Mr. Wilfred Avery spoke in favor.

Reps. Scranton, Gordon, and R. Callahan spoke in favor of more information for the public and were ruled out of order.

Rep. Marshala expressed his disappointment in the lack of interest by Cheshire County people.

Rep. Hanna suggested a recess at which time architect Lewis and others could answer questions.

Chairman Nims declared a 20 minute recess.

Following recess Mr. Harry Bailey signed in favor. No one present opposed the bond issue.

Hearing adjourned at 9 p.m.

ANNE B. GORDON, Clerk

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## EXECUTIVE COMMITTEE MEETING

JULY 7, 1975

The meeting was called to order by Chairman Whipple at 10 a.m. in the Court House in Keene. On roll call the following were present; Whipple, Scranton, Gordon, Heald, R. Callahan, Turner, Ladd, Wells and Commissioners Savage, Louis, Barrett.

The Secretary's report was accepted as read.

The Chairman read the call to the meeting. It is on file with these minutes.

Motion made, seconded and passed the commissioners be authorized to borrow \$400,000.00 in anticipation of taxes.

Motion made, seconded and passed item 2 be laid on the table.

Motion made, seconded and passed we withdraw \$2,800.00 from equipment reserve funds to buy a hay bailer.

Chairman Whipple read a letter from Rep. Ames about the new law regarding the Sheriff and deputies. The letter is on file.

Motion made, seconded and passed the matter of the Sheriff and Deputies be referred to the Sheriff study committee.

The Sheriff Study Committee consists of Wells, chairman, Close, Hanna, Ames and Gordon as clerk.

Meeting adjourned 11 a.m.

ANNE B. GORDON, Clerk



## SHERIFF STUDY COMMITTEE

JULY 15, 1975

The meeting was called to order by Chairman Wells at 10 a.m. in the Court House in Keene. Those present were Wells, Hanna, Gordon, Commissioners Savage, Barrett and Sheriff Schnyer.

After a general discussion of the new law and its effect on Cheshire County it was agreed we must put the deputies on salary.

Sheriff Schnyer will get us figures on the amounts he thinks should be paid to the deputies and also get figures on the cost of cars. He will need five deputies. Salary should be scaled according to seniority.

Commissioner Savage will get copies of the Merrimack County Study for each committee member.

Commissioner Barrett will check with the County Attorney regarding the law and the 1972 date.

Wells and Hanna will meet July 18th at 10 a.m. at the Court House.

Wells and Gordon will meet July 24th at the Court House at 10 a.m.

Meeting adjourned 11:30 a.m.

ANNE B. GORDON, Clerk

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In accordance with N. H. Revised Statutes Annotated Chapter 33:10, a Public Hearing was held on July 17, 1975, at the Cheshire County Court House in Keene, N. H. to consider the following article relative to County Bonds:

"Shall the County Commissioners be authorized to borrow an amount not to exceed \$4,223,000.00 pursuant to N. H. RSA 28 and the Municipal Finance Act for constructing, originally equipping, and furnishing a new 150 bed nursing home in Westmoreland."

The hearing was called to order by the Vice-Chairman, Cleon E. Heald, of the Cheshire County Convention at 7:32 P.M.

Present: Representatives Francis Callahan, Muriel Cooke, Armas Fillback, Katherine Hanna, Cleon Heald, Elizabeth R. Ladd, Augustus Marshala, Charles McGinnis, Peter Ramsey, Andrea Scanton, Virginia Turner, Whitcomb Wells. Commissioners: Harold E. Savage and David A. Barrett. Superintendent and Mrs. C. Russell Waterman.

A brief outline of the proposed nursing home was presented by the architect, Mr. Lewis.

Rep. Wells, Building Committee Chairman, reported that the Building Committee voted unanimously to recommend the Nursing Home as proposed by Mr. Lewis.

Reps. Fillback and Cooke endorsed the plan of the Nursing Home as proposed by Mr. Lewis.

Commissioner Savage stated that the Commissioners are on record as being unanimously in favor of the Nursing Home as proposed by Mr. Lewis.

Mr. Francis Parker, Harrisville, spoke in favor of a new nursing home.

Rep. Marshala questioned whether all those in favor of a new nursing home or of the one proposed by Mr. Lewis. Cited a new 50 bed nursing home being built in Jaffrey. He also questioned the cost per bed.

Rep. Fillback stated that the Jaffrey Nursing Home is a private facility. Commissioner Barrett, in reply to Rep. Marshala, stated that the present plan for a new nursing home is the most efficient and economical in the long run.

Mr. Kurt Winters and Mr. Sheldon L. Barker spoke in favor of a new nursing home but questioned the need for the one as proposed by Mr. Lewis. Mr. Barker expressed concern for the effect on the taxes for the taxpayers of Cheshire County and asked about the cost per day for maintenance. He also thought the subject should have further study.

Mr. Waterman, in reply to Mr. Winters and Mr. Barker, said the County must accept patients not accepted elsewhere. The number of employees and cost per day are in direct ratio to the number of full-care patients and there are more now than nine years ago. There are presently 55-60 people employed at the County Nursing Home.

Mr. Heald inquired about the use of space presently occupied by patients and the House of Correction after the new Nursing Home is in use. Mr. Waterman stated that the House of Correction space will be used for food storage, the main building and dormitory for shelter-care patients.

Chairman Heald announced that anyone who wished to do so could send their comments in writing to the Delegation Chairman and they will be considered at the next Delegation Meeting. Those present who wished to review the nursing home plans were invited to meet in the Commissioners Office with Mr. Lewis.

Meeting adjourned at 8:13 P.M.

Respectfully submitted,  
ELIZABETH R. LADD,  
Clerk Pro tem of the  
Cheshire County Convention

State of New Hampshire  
Cheshire SS.  
August 11, 1975

Personally appeared Elizabeth R. Ladd and made oath that the foregoing statement by her subscribed was true,  
Before me,

MARION E. HODGES,  
Notary Public

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### SHERIFF'S STUDY COMMITTEE

JULY 24, 1975

The meeting was called to order at 10 a.m. by Chairman Wells in the Court House in Keene. The following were present; Wells, Gordon, Close, Commissioners Savage, Louis, Barrett.

Rep. Wells reported the Sheriff has requested five full time deputies; 2 at \$11,600.00, 3 at \$10,500.00 and a total of \$2,500.00 for deputies in Jaffrey, Hinsdale and Walpole who are called for occasional duty. Mileage at the rate of .25¢ when a personal car is used.

Our recommendation is .15¢ for use of personal car, Sheriff \$13,000.00, 2 deputies at \$11,600.00, 1 deputy at \$9,500.00. Wells will check with the Sheriff to see if he will give a little.

Meeting adjourned.

ANNE B. GORDON, Clerk

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### EXECUTIVE COMMITTEE MEETING

JULY 25, 1975

The meeting was called to order by Chairman Whipple in the Court House at 10:10 a.m. On roll call the following were present: Ladd, Turner, Whipple, Wells, Gordon, Nims, R. Callahan, Commissioners Savage, Louis.

The minutes were read and accepted.

The Chairman read the notice of the meeting.

Rep. Turner explained the reasons for the proposed relocation of the County Extension Service from its present quarters at the Federal Building to the Stone House in West Keene.

At the request of the Executive Committee Mr. Butterfield of the Extension Service gave us information on the use of the building and the increasing number of persons who use it. He also told of other places that had been investigated as possible sites.

Motion made, seconded and passed to enter into a contract with the Stone House as requested by the Extension Service.

The quarterly report of the budget was considered in detail.

Motion made, seconded and passed we recommend curtailment of welfare and we will support action by the commissioners in such curtailment.



Rep. Wells suggested we have a sub committee to work with the Welfare people and the commissioners because of the 67% increase in the welfare budget. After discussion the chairman appointed R. Callahan chairman, Turner, Ladd, Gordon, Wells, Nims as a committee on welfare.

Rep. Nims raised a point of order that the Executive Committee did not authorize the spending of \$5,218.93 as ordered by the court. The Chairman ruled the point out of order.

Motion made, seconded and passed the quarterly financial statement be accepted as printed.

Rep. Wells reported for the Shriiffs Study that the Sheriff be paid \$13,000.00, 2 deputies at \$11,600.00, 1 deputy at \$9,500.00, 1 deputy at \$9,000.00. That a total of not more than \$2,500.00 be for deputies in Jaffrey, Hinsdale and Walpole. Mileage at the rate of .15¢ a mile when their own cars are used.

Motion made, seconded and passed that the report of the Sheriffs Study Committee be accepted and that the Executive Committee recommends the acceptance of the report by the full delegation, said changes to be effective until the end of the year.

Meeting adjourned 12:40 p.m.

ANNE B. GORDON, Clerk

### JULY 30, 1975

The meeting was called to order by Chairman Nims in the Court House in Keene at 7:30 p.m. On roll call the following were present: F. Callahan, Stevens, Ladd, Whipple, Marshala, Fillback, Cournoyer, Gordon, Turner, Lynch, Ramsey, Heald, Cooke, Nims, Commissioners Savage, Louis, Barrett, Mr. Waterman, Architect Lewis.

Motion made, seconded and passed on a roll call we recess to a date certain to be at the call of the chairman. Motion passed 12 Ayes, 1 Nay.

#### Ayes

F. Callahan, Stevens, Ladd, Marshala, Fillback, Cournoyer, Gordon, Turner, Lynch, Ramsey, Heald, Cooke.

#### Nays

Whipple.

Mr. Wells arrived making a quorum present.

Motion made, seconded and passed we rescind our motion to recess to a date certain to be at the call of the chairman.

Motion made and seconded the County Commissioners be authorized to borrow an amount not to exceed \$4,223,000.00 pursuant to NHRSA 28 and the Municipal Finance Act for constructing, originally equipping and furnishing a new 150 bed nursing home in Westmoreland.

A  $\frac{2}{3}$  vote is necessary to pass and takes 10 affirmative votes.

Rep. Heald spoke against the motion.

Reps. Wells, Cooke, and Ladd spoke in favor.

Motion made, seconded and passed the question be voted.

Motion to borrow \$4,223,000.00 passed 12 Ayes, 2 Nays.

Ayes

F. Callahan, Stevens, Ladd, Whipple, Marshala, Wells, Fillback, Gordon, Turner, Lynch, Ramsey, Cooke.

Nays

Cournoyer, Heald.

A motion to reconsider our action was laid on the table.

Meeting adjourned 8:30 p.m.

ANNE B. GORDON, Clerk

### COUNTY NURSING HOME BUILDING COMMITTEE CHESHIRE COUNTY DELEGATION

JULY 30, 1975

A meeting of the Building Committee was held on July 30, 1975 at the Court House. This meeting was held at the conclusion of the County Delegation meeting.

The purpose of the meeting was to hear a recommendation from Mr. Ted Lewis, the architect. It is nearing the time for the County to select a "clerk of the works." This employee "takes over" after the architect has completed the plans and construction is in progress. Mr. Lewis suggested the hiring of a Project Representative (new term) and one who has had architectural training as well as construction experience. He introduced Mr. Robert Colby of Keene who has those qualifications. At the present time he is employed by Aho Construction Co., he will soon join Fleck and Lewis of Hanover.

Fleck and Lewis recommend that Mr. Colby be the coordinator and clerk for the nursing home being constructed in Westmoreland. The fee would be .2% or about \$7,000.00. He would be working in the Hanover office with the architect as well as at the building site in Westmoreland.

The question was asked regarding his responsibility — to whom? the architect or to the County. This is spelled out in "the American Institute of Architects" A/A Document B352 "Duties, Responsibilities and Limitations of Authority of Full-time Project Representative." Those present were satisfied with the answers.

Rep. Fillback moved and Rep. Whipple seconded.

MOTION The Building Committee will accept the recommendation of Mr. Ted Lewis, architect to hire Robert Colby as clerk-of-the works for the construction of the County Nursing Home in Westmoreland.

Action on this motion: 7-yes, 1-no (Gordon).

Representatives of the Building Committee who were in attendance were: Fillback, Cooke, Gordon, Ladd, Ramsey, Turner, Whipple, and Wells, Chairman.

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

MURIEL K. COOKE, Clerk  
Building Committee

### EXECUTIVE COMMITTEE MEETING

AUGUST 12, 1975

The meeting was called to order by Chairman Whipple in the Court House in Keene at 8:55 p.m. The following were present: Whipple, Gordon, Scranton, Ladd, Turner, Wells, R. Callahan, Nims, Commissioner Savage, Mr. Waterman and County Attorney O'Brien.

Commissioner Savage and Mr. Waterman explained that the freezer at the farm had broken down and it was necessary to purchase a new motor. This freezer will continue in use after the new nursing home is built.

Motion made, seconded and passed we take \$1,800.00 from equipment replacement reserve to buy a new freezer.

Mr. Nims had questions on the cost to individual towns and the costs of operating the new nursing home for which he wanted answers. It was explained that these questions had been discussed at meetings Mr. Nims was unable to attend. Until tax rates are set for the towns the impact of the new nursing home cannot be established. The per patient cost of operating the nursing home will depend on the number of beds filled and at this time there is no way to know the exact number.

Mr. Nims stated the commissioners had been spending money that had not been authorized by the Executive Committee. He referred especially to the \$5,218.00 attorney fee. It was explained that \$800 to \$900 was entry fee of the court issue and the balance the attorney's fee of Savage's colleagues. County Attorney O'Brien said the County was obligated to pay when ordered to do so by the court.

Mr. Nims was under the impression the architect had been paid \$106,000.00 instead of the actual \$45,000.00 he has been paid.

Motion made, seconded and passed that pertinent information be sent out with the notice of the meeting.

Do we have to appropriate any funds to pay the deputy sheriffs salaries from the fees to be paid to the county was asked. Answer no.

Meeting adjourned 9:50 p.m.

ANNE B. GORDON, Clerk



AUGUST 12, 1975

The meeting was called to order by Chairman Nims at 7:30 p.m. in the Court House in Keene. On roll call the following were present: Stevens, R. Callahan, Ladd, Whipple, Marshala, Wells, Fillback, Cournoyer, Gordon, Knight, Turner, Lynch, Ames, Proctor, Cooke, Nims, Hanna, Scranton, Commissioner Savage, Sheriff Schyner, and County Attorney O'Brien.

Chairman Nims read the call to the meeting and asked for a report from Executive Committee Chairman Whipple, who yielded to Chairman Wells of the Sheriff's study committee.

Chairman Wells read the following report: The recommendation of the Executive Committee regarding the Sheriff's Department is as follows: To increase Sheriff's salary from \$12,000.00 to \$13,000.00. Provide \$41,700 annually for deputy salaries per Sheriff's agreement to employ 2 deputy sheriffs @ \$11,600.00, 1 Deputy sheriff @ \$9,500.00, 1 deputy sheriff @ \$9,000.00. Also, \$2,500.00 be provided for hiring part time deputy sheriffs. Deputy sheriffs to be reimbursed at \$.15 per mile when they use their own vehicles in discharging their duties. This agreement to be effective immediately for the balance of the current year.

Motion made, seconded and passed the report of the committee be accepted.

Motion made and seconded to increase the Sheriff's salary from \$12,000.00 to \$13,000.00. Provide \$41,700.00 annually for deputy salaries per Sheriff's agreement to employ 2 deputy sheriffs @ \$11,600, 1 deputy sheriff @ \$9,500.00, 1 deputy sheriff @ \$9,000.00. Also, \$2,500.00 be provided for hiring part time deputy sheriffs. Deputy sheriffs to be reimbursed at \$.15 per mile when they use their own vehicles in discharging their duties. This motion to be effective immediately for the balance of the current year.

Clerk took the chair so chairman could speak on the motion.

Motion made, seconded and passed to amend the motion by substituting the words "Sept. 1, 1975" for the word "immediately."

Motion made and seconded to limit debate. On roll call motion failed 1 aye, 17 nays.

Ayes

Lynch.

Nays

Stevens, R. Callahan, Ladd, Whipple, Marshala, Wells, Fillback, Cournoyer, Gordon, Knight, Ames, Proctor, Cooke, Nims, Hanna, Scranton.

After further discussion the motion on the sheriff's salaries was adopted as amended.

Meeting adjourned 8:50 p.m.

ANNE B. GORDON, Clerk

### SHERIFF STUDY COMMITTEE

SEPT. 3, 1975

The meeting was called to order by Chairman Wells in the Court House in Keene at 10 a.m. The following were present: Wells, Hanna, Close, Gordon, Ames, Commissioner Savage.

Rep. Ames submitted the following questions:

1. Do lawyers give subpoenas etc. to Clerk of Court or to Sheriff or to either of them?

2. Does Clerk of Court keep any record of subpoenas etc. and if so what kind of record?

3. Does Sheriff keep one complete record listing forms received and money received and to whom assigned or is record kept for each deputy?

4. How and when do deputy sheriffs receive their mileage payments?

5. When deputy is appointed does sheriff give oath and is sheriff required to notify anyone of appointment and is any bond required to be furnished and paid for by the new deputy?

6. Do all salaried deputies have to be full time and provide for automobile liability coverage protecting county.

7. What was total income for each deputy for 1974 broken down by

(A) Number of services made, total of fees for such services, total of mileage payments

(B) Number of days in Court, total fees collected for court attendance and total of mileage payments?

8. Were any Special Deputies appointed in 1974 or 1975, are they appointed for special duties and appointments limited as to time as well as purpose?

Questions asked by the committee:

1. Does the sheriff receive mileage when he attends Crime Commission meetings and/or State Prison Trustee meetings and does he use sheriffs car or personal car?

2. Is there a job description in detail and resume of qualifications for deputies presently employed and those previously employed?

3. Does the sheriff follow the law as stated in RSA Chapter 104 sections 19 and 20?

It was felt more information is needed on mileage payments by the state and industry.

It was agreed the study committee should be continued and that additional interested persons should be added to the present committee.

There will be a meeting of the County Convention Sept. 18th.

Meeting adjourned 10:50 a.m.

ANNE B. GORDON, Clerk

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COUNTY DELEGATION  
EXECUTIVE COMMITTEE MEETING

SEPTEMBER 15, 1975

Chairman Daley Whipple called the meeting to order at 11:20 A.M.

Present: Daley Whipple, Cleon Heald, Virginia Turner, Robert Callahan, Andrea Scranton, and three Commissioners.

1. On motion by Virginia Turner, seconded by Robert Callahan, it was voted to pay out of surplus \$3,386.08 to John E. Rich & Company for professional services March 1, 1973 to March 31, 1974. Due to oversight this was not billed in 1973.

2. On motion by Virginia Turner, seconded by Andrea Scranton, it was voted to authorize the Commissioners to pay an invoice from John E. Rich & Company in the amount of \$2,392.82 for professional services from April 1, 1974 to March 31, 1975, which will approve an overdraft in item \$4,100.29.

3. Discussion followed on consolidation of Register of Deeds records. Next year's budget will include a \$14,000 item to bring records up to date for the past five years.

4. Notification from N. H. Health and Welfare Department that the nursing home rate is \$17.93 instead of \$14.00 per day.

5. Meeting adjourned at 12:00 noon.

Respectfully submitted,

ANDREA A. SCRANTON,  
Secretary Pro-Tem

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SEPTEMBER 18, 1975

Representative Nims, Chairman of the delegation, called meeting to order. Representative Proctor called the roll.

Th chairman asked Representative Wells for a report on the sub-committee investigating the Sheriff's Department.

Rep. Wells, chairman of the study committee, read the minutes of their progress. Rep. Ames was asked to join the committee by Rep. Wells. Out of the committee's deliberation a list of questions was sent to the Sheriff to be answered by this meeting of October. The Sheriff did not respond to the letter.

The chairman asked for questions. Rep. Heald asked what the sub-committee was authorized to do. Rep. Nims explained



that at a previous delegation meeting, a budget hearing, the question was raised about the Sheriff's Department fee schedule. Chairman Nims read RSA 24:17 pertaining to an investigative sub-committee among members of the delegation. There was no response from the delegation. The chairman made a motion which was voted on to investigate whether to investigate. Rep. Wells objected when names were mentioned that the facts given to the delegation were incorrect. Rep. Heald stated that he had appointed the chairman to the sub-committee in the absence of Rep. Nims.

Mr. Nims then stated that he did not wish to become personally involved and suggested that it be brought back to the delegation as a whole and then acted upon. Chairman Nims did not wish to have delegation become cited by Sheriff as happened in Merrimack County. Rep. Wells explained that the committee should continue their study to be able to evaluate the Sheriff's budget the first of the year. Rep. Ames was recognized and stated the delegation has the right to know what records are being kept by the Sheriff.

After much discussion Rep. Whipple made a motion that the County Convention approve appointment of the previous study committee to investigative committee to report back October 20th.

A great deal of discussion followed about whom the Sheriff's Department is responsible to and the time element involved because of a new law. The budget has to be drawn up by December 1st.

After discussing different dates for hearing Rep. Whipple suggested the 20th of October. Rep. Whipple moved previous question, seconded by Rep. Russell. Clerk called roll — vote was 14 yes, 2 no. Motion carried. The members are Rep. Wells, Close, Ames, Russell.

Commissioner Savage was asked to give report on the reimbursement of funds to elderly. We have received an increase of \$4.00 a day which makes it possible to close out the year without a previous deficit. Report was seconded and accepted by chair. Commissioner Savage stated there may be a transfer of funds. Some line items may be over-extended and some line items with unextended balance.

Rep. Whipple stated that the welfare budget was discussed in executive committee and found it was going to be \$29,000 over in the first six months. Rep. Whipple appointed Rep. Callahan chairman of a sub-committee to work with the Commissioners to find out what is happening in county and city welfare departments. Rep. Callahan gave a short report on status of his committee.

Inflation seemed to be the main reason for higher welfare costs. A new program was discussed which may help bring down some of these costs. Single males could be employed at County Farm. Rep. Callahan will be calling further meetings. Chairman Nims suggested it go through Executive Committee and then come back to full delegation.

There was further discussion on the reimbursement and the welfare problem.

Rep. Whipple read minutes from executive meeting and reported on two funds transferred last month. There was discussion on the transferring of funds and Chairman Nims suggested we get ruling on this matter. Rep. Whipple will check on this. Rep. Ames read new law 6:43-1. Chairman Nims made motion to refer interpretation of new law to County Attorney relative to RSA 24:14:15 as revised. Motion passed.

Chairman Nims discussed computer committee and will continue study.

Rep. Ames resigned as member of Sheriff's Committee. Rep. Hanna was replaced by Rep. Russell.

Chairman Nims wants minutes of all meetings of study committees.

Rep. Callahan made a motion to ratify action of executive committee of September 15th. Motion passed.

Rep. Callahan made motion to adjourn meeting. Rep. Heald seconded. Adjourned at 9:50.

NANCY PROCTOR,

Acting Secretary

Present at meeting: Representatives Francis Callahan, Robert Callahan, William Lynch, Daley Whipple, Whitecomb Wells, Armas Fillback, Wilfred Cournoyer, Robbins Milbank, Virginia Turner, Robie Ames, Patricia Russell, Cleon Heald, Nancy Proctor, Muriel K. Cooke, Stuart Nims, Katherine Hanna, and Andrea Seranton.

#### SHERIFF'S STUDY COMMITTEE

SEPT. 29, 1975

The Sheriff's Study Committee was called to order by Chairman Wells at 10 a.m. in the Court House in Keene. The following were present: Wells, Gordon, Close, Russell and Sheriff Schyner.

The Sheriff gave each committee member a copy of the questions we had asked him with his answers to the questions.

1. Which papers received by your department for service come directly from attorneys, and which from the Clerk of Court?

A. Civil papers from Attorneys, Criminal papers from Court.

2. What record is kept of the above papers?

A. Sheriff's Docket is kept in the Sheriff's office with all civil papers served recorded.

On further questioning it was brought out Sheriff keeps records of civil papers while criminal records are kept by Clerk of Court.

3. Is a record of monies received and assignments to deputies kept in total or broken down by deputies?

A. Records broken down by deputies.

Sheriff brought in old record book to show how records are kept.

4. How are mileage payments computed-

A. Round trip from office to destination and return. No check is made on mileage claimed. County cars were used for criminal cases and personal cars were used for civil cases. Criminal mileage comes through Clerk of Court.

5. When do deputy sheriffs receive their mileage payments?

A. System just started, for month of September they will be paid the last of the month, thereafter payment will be twice a month.

6. Does the Sheriff swear in each deputy?

A. Yes.

7. Is the sheriff required to issue a notice of appointments and if so, to whom?

A. See Chapter 104:3 — A sheriff may appoint so many deputies as he thinks proper, by deputation in writing, under his hand and seal, and not otherwise, who shall be sworn to the faithful discharge of their duties. The deputation and certificate of oath thereon shall be recorded at length by the clerk of the superior court in a book kept for that purpose, and no deputy shall act as such until the record is made.

8. Are deputy sheriffs bonded?

A. Yes. (27:2 & 4).

The amount of the bond is \$10,000.00. There is a need to increase it to \$20,000.00.

9. If a bond is issued who pays for same?

A. County. (27:4).

Each deputy has a bond and buys it locally.

10. Are salaried deputies full time employees?

A. Yes

There is no written policy for deputies.

11. What provision is made for automobile liability coverage when personal cars are used for Sheriff Department personnel?

A. Each deputy pays for his own.

There is no cost per mile figure for county car operation.



12. What was the income for each deputy in 1974 broken down by: A. Number of services, fees, and mileage; B. Number of days in court, fees and mileage; C. Number of investigations, fees and mileage.

A. This breakdown is a bit different than that requested, however includes amount paid. It would take some time to arrive at accurate figures for number of services, and to divide the mileage up between the three (A, B, C). The records are in the office in the Sheriff's Docket for all civil papers served.

Court Attendance:

Deputy Sheriff Winham	106 days 1 night	\$2,540.50
Deputy Sheriff Bonner	57 days 1 night	1,634.00
Deputy Sheriff Dearth	17 days 1 night	472.50
Deputy Sheriff Smith	27 days	594.00
Deputy Sheriff Sweeney	6 days	157.00

Criminal Investigation:

Deputy Sheriff Winham	3,833.00
Deputy Sheriff Bonner	7,297.00
Deputy Sheriff Sweeney	5,107.00
Deputy Sheriff Dearth	3,510.00
Deputy Sheriff Rivard	22.00
Deputy Sheriff Fowler	594.00
Deputy Sheriff Smith	66.00
Deputy Sheriff Ryan	115.00

Svc. Civil Process:

Deputy Sheriff Winham	\$6,088.74	(731)	*
Deputy Sheriff Bonner	6,084.45	(707)	*
Deputy Sheriff Sweeney	1,071.54	(152)	*
Deputy Sheriff Dearth	1,481.28	(212)	*
Deputy Sheriff Rivard	1,059.41		
Deputy Sheriff Fowler	48.00		
Deputy Sheriff Smith	28.00		
Deputy Sheriff Ryan	632.00	( 88)	*

Miscellaneous Papers served:

Deputy Sheriff Winham	\$64.00
Deputy Sheriff Bonner	86.00
Deputy Sheriff Sweeney	47.00
Deputy Sheriff Dearth	64.00
Deputy Sheriff Fowler	4.00
Deputy Sheriff Smith	16.00
Deputy Sheriff Ryan	3.00

Mileage:

Deputy Sheriff Winham	\$1,852.70
Deputy Sheriff Bonner	2,599.90
Deputy Sheriff Sweeney	314.00
Deputy Sheriff Dearth	213.00
Deputy Sheriff Rivard	69.40

Deputy Sheriff Fowler	19.80
Deputy Sheriff Smith	104.40
Deputy Sheriff Ryan	70.80

\*Approximate number of writs, etc. handled, not number of services.

13. What Special Deputies were appointed in 1974 and 1975?

A. Humane Officer. Burnham of the animal shelter — criminal powers but not civil.

14. What are their duties?

A. (104:4) A sheriff may appoint a special deputy for the service and return of any process, by warrant endorsed thereon, in the manner heretofore practiced.

15. What is the duration of their appointments?

A. See 104:4. Appointments are for two years.

16. Does the Sheriff receive mileage when he attends Crime Commission and State Prison Trustee Meetings?

A. No.

17. Is there a job description and resume of qualifications for deputy sheriffs on file?

A. No.

Bonner and Winham each get a salary of \$11,600.00. Sweeney gets \$9,500.00 and Schnyer gets \$9,000.00. Schyner is taking the course at UNH which is now compulsory. The course is not paid for by the county but he is on salary while taking the course. The other deputies are covered by the grandfather clause in the 1973 law. Deputies Smith and Goodall were not re-appointed.

The members of the Sheriff's Study Committee agreed there should be a 70 year old cut off age for deputies as there is for the sheriff and agreed to sponsor legislation to that effect.

Meeting adjourned at 11:30 a.m. to call of the Chairman.  
ANNE B. GORDON, Clerk

### SHERIFF'S STUDY COMMITTEE

OCT. 7, 1975

The meeting was called to order by Chairman Wells in the Court House in Keene at 10:10 a.m. The following were present: Wells, Russell, Close, Gordon.

It would appear that the Sheriff is operating according to law but the committee agreed further study is needed in the area of checks and balances of reporting by deputy sheriffs on time and mileage.

Which towns have a good working relationship with the Sheriffs Department and which do not? It would be helpful to

have an intern to pick up this information. It was agreed to recommend in our report an investigation in this area.

What is the cost to operate the county cars? More information is needed in this area.

What is the rate of success versus failure in investigations? About 30% of state police crimes are solved.

There should be some clear understanding that after getting training at county expense deputies will be expected to work for the county a definite length of time.

How much time should the county spend on lab work when it is done by the state police?

There is a need for a good relationship between the Sheriff's Department and Mutual Aid.

The clerk was instructed to draw up a report to be submitted to the Oct. 20th meeting of the delegation.

Meeting adjourned 10:50 a.m.

ANNE B. GORDON, Clerk

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### SHERIFF'S STUDY COMMITTEE REPORT

OCT. 14, 1975

The study committee agreed that more time is needed to cover certain areas in more depth. It recommends that the committee be continued and a person be hired to do some of the actual investigation.

Areas for continued study include:

1. Sheriff's department relationship with all towns in the county.
2. More details on car expenses and accounting for same.
3. Relationship with Mutual Aid and Sheriff's department.
4. Job description and obligation to county of deputy sheriffs.

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OCT. 20, 1975

The meeting was called to order by Chairman Nims at 7:35 p.m. in the Court House in Keene, Oct. 20, 1975. Those present were: F. Callahan, R. Callahan, Johnson, Ladd, Whipple, Marshall, Wells, Fillback, Gordon, Turner, Lynch, Ramsey, Ames, Russell, Proctor, Close, Cooke, Nims, Hanna.

The following report was read by Chairman Wells of the Sheriff's committee and a detailed explanation of the reason for each item was given.

#### Sheriff's Study Committee Report

The study committee agreed that more time is needed to cover certain areas in more depth. It recommends that the committee be continued and a person be hired to do some of the actual investigation.



Areas for continued study include:

1. Sheriff's department relationship with all towns in the county.
2. More details on car expenses and accounting for same.
3. Relationship with Mutual Aid and Sheriff's Department.
4. Job description and obligation to county of deputy sheriffs.

The minutes of the Oct. 7th meeting of the Sheriff's committee were read for information.

Motion made and seconded the delegation approve an expenditure of \$500.00 to hire help to assist the committee in their investigation. Motion failed.

Motion made by Rep. Ames and seconded by Rep. Ladd the convention accept the report of the Sheriff's committee. Motion passed.

Motion made by Rep. Gordon and seconded by Rep. Wells the same Sheriff's committee be continued with an additional member to be chosen by the convention. Motion passed. The above motion was illegal as by law the committee is limited to five members, three from the majority party and two from the minority party.

Motion made, seconded and passed that Anne Gordon be nominated and elected as a full member of the Sheriff's committee.

Rep. Ames read his letter to Chairman Nims, dated Oct. 9, 1975. A copy is on file.

The chairman appointed Rep. Ames, R. Callahan, Johnson, a committee to report on how the laws were changed in the last session and get a copy to the commissioners.

Meeting adjourned 8:35 p.m.

ANNE B. GORDON, Clerk

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#### INTERVIEW WITH JAFFREY POLICE CHIEF

BY ANNE GORDON

OCT. 22, 1975

Q. What is the population of Jaffrey?

A. 4200

Q. Number of full time policemen?

A. 8

Q. Number of part time policemen?

A. 7

Q. What is the average number of days part time men work?

A. 16 hours a week. Use them alternately.

Q. Do you have a police matron?

A. Yes. Just called in very rarely. Average is about 4 hours 6 times a year.

Q. Do you report stolen articles to anyone? Guns? Furniture? Cars?

A. Yes. Report them all to the Sheriff's department.

Q. How often do you request help from the Sheriff's dept.?

A. About once a month. Call for information quite often. Call him on both criminal cases and civil — but mostly criminal.

Q. How do you contact Sheriff's dept.?

A. 50% by Mutual Aid and 50% by telephone for privacy.

Q. If you serve me with a paper do you have to go to Keene to get it?

A. No. It is mailed from Keene or picked up at an attorneys office. Serve both criminal and civil papers.

Q. Do you serve papers for the local court?

A. Yes.

Q. How are you paid?

A. Paid a fee by the attorney.

Q. Do you use the town cruiser to serve papers?

A. No. Use my own car.

Q. What is the mileage rate you are paid?

A. I get 15¢ and county gets 10¢.

Q. Do you collect for meals when you are out of town?

A. No.

Q. Are you bonded as deputy sheriff?

A. Yes.

Q. From whom do you buy the bond?

A. Monadnock Ins. Agency.

Q. How much does it cost?

A. Don't remember. Send bill to county and they pay it.

Q. Do you have any difficulty when you try to reach the sheriff?

A. No.

Q. Do you have any good points to make about the Sheriff's department?

A. Have excellent relations with him and all his department.

Q. Do you have any suggestions to improve service or relationships with the sheriff's department?

A. No.

Q. By law Sheriff must retire at age 70. Do you think deputy sheriffs should come under same law?

A. No. Against mandatory retirement.

Q. To be a deputy sheriff do you have to meet any special requirements?

A. Don't know.

Q. Do you think a deputy sheriff when educated by the county should be required to work for the county for a definite length of time?

A. Not sure. Pros and cons on both sides.

Q. How many thefts and robberies in Jaffrey last year?

A. 7 thefts, 10 robberies.

Q. How many arrests for same were made?

A. About 40%.

Q. Was sheriff's department called in on any of them?

A. No but he does notify the sheriff and he came over twice.

Q. Was sheriffs dept. used in any case where an arrest was made?

A. Yes. The sheriff found the receiver of stolen goods.

The sheriff is always notified in case of accidental death and comes down. He also transfers prisoners sometimes.

#### SHERIFF'S STUDY COMMITTEE

OCT. 23, 1975

The meeting was called to order by Chairman Wells in the Court House in Keene at 10 a.m. Those present were Wells, Gordon and Deputy Sheriff Bonner.

Bonner said the total number of miles he used his own car in 1974 was 20,027 miles. He drives a 1971 Ford he bought from the county by bid. The radio in the car belongs to the county. He will get us a copy of his expenses. He attended the FBI photography school two years ago and does the bulk of the photography work. The camera is kept in the county car. In 1968 a Federal law was passed that up to 50% of the necessary money would be available for equipment, cars, uniforms etc. through the crime commission. He bought a uniform but never wore it as the county would not pay for it. He would prefer to use a county car and wants no part of personal car use at 15¢ a mile. The schedule of hours worked is kept in the office. He works about every third Saturday. He would like to make a statement before the full committee. He thinks the county should have one unmarked car for investigations. Should have one deputy to serve papers as civil work sometimes interferes with investigations. NCIC stands for National Crime Information Center. He favors an age limit for Deputy sheriffs. They use forms furnished by the state. Mrs. Wright makes out the forms and they are sent to the state for NCIC.

Meeting adjourned 12:45 p.m.

ANNE B. GORDON, Clerk

#### EXECUTIVE COMMITTEE MEETING

OCT. 27, 1975

The meeting was called to order by Chairman Whipple in the Court House in Keene at 10 a.m. on Oct. 27, 1975. Those present were Wells, Turner, Whipple, Scranton, R. Callahan,



Nims, Gordon, Commissioners Savage, Louis, Barrett. Those absent Heald, Ladd, Russell.

Starting on page 3 of the quarterly report Commissioner Savage gave a line item explanation of the report with a year end summary for each account. It is understood the figures used can only be an educated estimate.

4100 account overage (\$ 2,500.00)	
4110 account	unexpended \$ 500.00
4120 account	unexpended 500.00
4130 account	unexpended 700.00
4140 account overage ( 11,600.00)	
4150 account	unexpended
4160 account	unexpended 200.00
4180 account	unexpended 4,700.00
4190 account overage ( 41,200.00)	
Other account overage ( 45,700.00)	
Income increase \$62,000.00	
Year end surplus \$6,000.00	

Bids on the Nursing Home will be opened at 2 p.m. in Westmoreland on Oct. 30, 1975.

Motion made, seconded and passed we amend the motion passed at a previous meeting regarding purchase of a freezer at Westmoreland to read we authorize the commissioners to withdraw from the Equipment Replacement Fund the amount of \$2,322.45.

Motion made and seconded we accept the financial report as printed. On roll call the motion passed Aye 5, Nay 1.

Aye

Wells, Turner, Scranton, R. Callahan, Gordon.

Nay

Nims.

Chairman Whipple will get a ruling from the County Attorney to see if a public hearing is necessary on the sheriff's increase in salary.

Mr. Nims explained the bookkeeping machine.

Meeting adjourned 11:55 a.m.

ANNE B. GORDON, Clerk

## SHERIFF'S COMMITTEE MEETING

NOV. 4, 1975

The meeting was called to order by Chairman Wells in the Court House in Keene at 10 a.m. The following were present: Wells, Russell, Gordon, Close. Hanna absent.

Chairman Wells explained the meeting he and Anne Gordon had with the Crime Commission in Concord.

It was suggested we have the Sheriff meet with us to tell us what he thinks should be done to improve the department.

The cost per mile to operate the county cars is not available.

Chairman Wells was authorized to explore the costs of professional help, with the Crime Commission, on how to properly set up and operate a sheriff's department in the most economical and efficient manner.

The rate of success in solving crimes is important.

There was some discussion on raising the salary for the sheriffs to attract more qualified people.

It was agreed the chairman would ask the sheriff to get costs of operating the county sheriff's cars and information on personnel. This information to be available by Nov. 18th for Sheriff Committee meeting Nov. 19th.

Meeting adjourned 10:50 a.m.

ANNE B. GORDON, Clerk

### SHERIFF'S STUDY COMMITTEE

NOV. 19, 1975

The meeting was called to order by Chairman Wells at 10 a.m. in the Court House in Keene. Those present were Wells, Gordon, Schyner, Commissioner Louis. Absent were Close, Hanna, Russell.

The sheriff feels that we should continue with the present personnel because we have not been under this new system long enough to make any changes as yet.

The Plymouth has been 33,188 miles, Ford 31,074, Van 13,178. The cost to operate the three cars for October was \$397.59, an average of \$193.63 per car. There is no breakdown of costs for each car.

The Sheriff wants two new cars and is asking for \$8,000.00 in the budget. Compacts cannot be used to transport prisoners and all the sheriffs are big men. He is asking \$7,200.00 to operate all the cars.

The radios will be taken from personal cars and put in the county cars.

Chairman Wells asked the Sheriff to get the actual cost to operate each car including depreciation and insurance.

Some counties supply uniforms. Hillsborough does not as they do no criminal work.

Deputy sheriffs work 8 to 5 and some Saturday mornings. They get two weeks vacation. All prefer to use county cars.

ANNE B. GORDON, Clerk

### PUBLIC HEARING

### SUPPLEMENTAL BUDGET

NOV. 19, 1975

The hearing was called to order by Chairman Nims at 7:30 p.m. in the Court House in Keene. Those present were Nims,

Whipple, Heald, Gordon, Proctor, Ames, R. Callahan, Turner, Commissioners Savage, Louis, media, and no members of the public.

Chairman Nims read the call to the Public Hearing and took up each item one at a time. A copy of the Notice of the Hearing is on file and part of these minutes.

Meeting adjourned 7:40 p.m.

ANNE B. GORDON, Clerk

### EXECUTIVE COMMITTEE MEETING

NOV. 25, 1975

Chairman Whipple called the meeting to order at 10 a.m. in the Court House in Keene. Those present were Whipple, R. Callahan, Ladd, Scranton, Gordon, Wells, Turner, Commissioners Savage, Louis, Barrett. Absent were Heald, Nims, Russell.

After discussion it was agreed that a raise for Commissioner Savage be considered in executive session.

Commissioner Savage explained that after much thought the commissioners were recommending a \$340.00 raise in salaries across the board rather than a percentage raise.

The Register of Probate has hired a permanent clerk to replace one formerly paid for by the state but no longer funded.

In the Sheriffs Department salaries for clerks were increased in September and one part time clerk was made full time.

Under Medical Referee the Outside Service item is for autopsies.

After reviewing the rest of the budget it was agreed no action would be taken on the budget until after the Public Hearing.

Meeting adjourned 12:25 p.m.

ANNE B. GORDON, Clerk

### DEC. 1, 1975

The meeting was called to order by Chairman Nims at 7:30 p.m. in the Court House in Keene. Those present were F. Callahan, Stevens, R. Callahan, Ladd, Marshala, Wells, Fillback, Cournoyer, Gordon, Turner, Ramsey, Ames, Heald, Russell, Close, Nims, Scranton, Commissioners Savage, Louis, Barrett, Atty. O'Brien, media.

Motion made by Rep. Fillback and seconded by Rep. Gordon that the Cheshire County Convention adopt a supplemental budget for the year 1975 in the amount of \$74,972.50 as listed:

Sheriff Deputies	\$14,430.20
Direct Aid	30,000.00
Soldiers Aid	15,000.00
Old Age Assistance	2,800.00



Board & Care of Children	5,000.00
Attorney & Court Fees	5,218.93
Outside Services (Acct.)	2,519.49

Said amount to be transferred from excess revenues and unexpended budget appropriations or, if necessary, to be borrowed on the credit of the County.

On roll call the motion passed 15 aye, 0 nay.

Ayes

F. Callahan, Stevens, R. Callahan, Marshala, Wells, Russell, Fillback, Cournoyer, Gordon, Turner, Ramsey, Ames, Heald, Close, Scranton.

Meeting adjourned 7:45 p.m.

ANNE B. GORDON, Clerk

### CHESHIRE COUNTY CONVENTION MEETING COURT HOUSE, KEENE, N. H., DECEMBER 4, 1975

7:30 P.M.

#### AGENDA

1. (Clerk) Roll Call of Members.
2. (Clerk) Reading the Call of the Meeting.
3. (Clerk) Reading the N. H. Supreme Court Decision.
4. (Chairman) Statements of Acting Chairman Heald.
  - A. Call for this meeting is legal under Chapter 24, Section 9-C Revised Statutes Annotated.
  - B. Meeting of the Cheshire County Convention — Not a Public Hearing.
  - C. Cheshire County Commissioners are under Court Orders by the N. H. Supreme Court.
  - D. The Chair is informed that Bond Counsel and the Bank are aware of this Court Order and have indicated that they will honor the Order and Instructions stated in the N. H. Supreme Court Order dated October 31, 1975, which you have heard read by the Clerk of this Convention.
  - E. The Chair is not concerned with any statements made or issued by the City Officials or General Court members, who are not members of this Convention, as they are not, in the opinion of the Chair, subject to possible contempt of Court action.
  - F. Members of this Convention who by word or deed seek to disregard or to circumvent this Supreme Court Order, do so on their own responsibility, in the opinion of the Chair.
  - G. All members wishing to speak or offer motions, will be recognized by the Chair. They will identify themselves and speak at the microphone.

This entire meeting is being recorded on tape.

H. The Chair will rule on any motions made as they are presented.

The Chair acknowledges the respect and confidence of Chairman Rep. Stuart Nims and Rep. Elmer Close both of whom personally requested me to preside at this meeting. Thank you both.

The Chair now recognizes Representative Elmer Close. Please step to the microphone and identify yourself.

Signed,

CLEON E. HEALD

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DEC. 4, 1975

The meeting was called to order at 7:45 p.m. in the Court House in Keene by Acting Chairman Cleon Heald. The following members were present: Ballam, F. Callahan, Stevens, R. Callahan, Johnson, Ladd, Langille, Whipple, Marshala, Wells, McGinness, Fillback, Cournoyer, Gordon, Turner, Lynch, Ramsey, Ames, Russell, Heald, Proctor, Close, Hanna, Scranton.

The Clerk read the Call of the Meeting and it is on file and a part of these minutes.

The Clerk read the report in full of Cheshire County Convention v. Cheshire County Commissioners Oct. 31, 1975. The report is on file and a part of these minutes.

The Clerk read a letter from Rep. Milbank who is ill in California. The letter is on file.

The following statements were read by Acting Chairman Heald:

The call for this meeting is legal under Chapter 24, Section 9-c Revised Statutes Annotated.

This is a meeting of the Cheshire County Convention and not a public hearing.

Cheshire County Commissioners are under Court Orders by the N. H. Supreme Court.

The Chair is informed that Bond Counsel and the Bank are aware of this Court Order and have indicated they will honor the Order and Instructions stated in the N. H. Supreme Court Order dated October 31, 1975, which you have heard read by the Clerk of this Convention.

The Chair is not concerned with any statements made or issued by the City Officials or General Court members, who are not members of this convention, as they are not, in the opinion of the Chair, subject to possible contempt of Court action.

Members of this Convention who by word or deed seek to disregard or to circumvent this Supreme Court Order, do so on their own responsibility, in the opinion of the Chair. All

members wishing to speak or offer motions, will be recognized by the Chair. They will identify themselves and speak at the microphone. This entire meeting is being recorded on tape.

The Chair will rule on any motions made as they are presented.

The Chair acknowledges the respect and confidence of Chairman Rep. Stuart Nims and Rep. Elmer Close both of whom personally requested me to preside at this meeting. Thank you both.

Rep. Close moved, seconded by Rep. Russell that the Cheshire County Convention affirm its approval on June 19, 1972 of a warrant article which authorized the borrowing of an amount not to exceed \$1,494,900.00 for constructing, originally equipping, and furnishing a new courthouse in the City of Keene on the so-called Armory site to provide facilities for the Superior Court, The Clerk of Court, the Probation Department, and to remodel the present county courthouse to provide facilities for the Probate Court, the Register of Probate, the Register of Deeds, the Sheriff's Department and such other county governmental operations as the County Commissioners may determine.

Acting Chairman Heald ruled the motion out of order.

Rep. Close, seconded by Rep. Wells moved to challenge the ruling of the chair.

Wells, Close, Johnson spoke in favor of over ruling the Chairman.

Whipple spoke against over ruling the chairman.

On roll call the motion to uphold the ruling of the chair passed Ayes 12, Nays 11.

Ayes 12

Ballam, F. Callahan, R. Callahan, Ladd, Langille, Whipple, McGinness, Fillback, Cournoyer, Gordon, Turner, Ames.

Nays 11

Stevens, Johnson, Marshala, Wells, Lynch, Ramsey, Russell, Proctor, Close, Hanna, Seranton.

Rep. Cournoyer moved that if no one else had any remarks to make the meeting be adjourned.

On roll call the motion to adjourn failed Ayes 9, Nays 14.

Ayes 9

Ballam, F. Callahan, Whipple, McGinness, Fillback, Cournoyer, Gordon, Turner, Ames.

Nays 14

Stevens, R. Callahan, Johnson, Ladd, Langille, Marshala, Wells, Lynch, Ramsey, Russell, Proctor, Close, Hanna, Seranton.

In reply to a question Atty. O'Brien said if the bids on the Court House are over the amount of the bond then it would not be in contempt of court to take action other than appropriating more money.

The Commissioners are to review the court house plans on Dec. 12th and then put them out to bid.

Rep. Wells moved, seconded by Stevens, that the present delegation go on record in favor of construction of the Court House in accordance with the June 1972 vote of the delegation and in accordance with the supreme court ruling.

The chair ruled the motion was out of order. The ruling of the chair was challenged. On roll call the motion to sustain the chairman's ruling lost ayes 8, nays 15.

Ayes 8

F. Callahan, Whipple, McGinness, Fillback, Cournoyer, Gordon, Turner, Ames.

Nays 15

Ballam, Stevens, R. Callahan, Johnson, Ladd, Langille, Marshala, Wells, Lynch, Ramsey, Russell, Proctor, Close, Hanna, Scranton.

Wells, Russell, Stevens, R. Callahan, Marshala, Close, Ladd spoke against the motion in favor of constructing the court house.

Fillback, Gordon, Ames, Whipple spoke in favor of the motion.

On roll call the motion failed Ayes 8, Nays 14.

Ayes 8

Ballam, Whipple, McGinness, Fillback, Cournoyer, Gordon, Turner, Ames.

Nays 14

Stevens, R. Callahan, Johnson, Ladd, Langille, Marshala, Wells, Lynch, Ramsey, Russell, Proctor, Close, Hanna, Scranton.

Meeting adjourned 10:10 p.m.

ANNE B. GORDON, Clerk

I, Anne B. Gordon, Clerk of the Cheshire County Convention, hereby certify that the above minutes are true and correct to the best of my knowledge and belief.

ANNE B. GORDON

State of New Hampshire

Cheshire SS

December 10, 1975

Personally appeared Anne B. Gordon and made oath that the foregoing statement by her is true, before me,

CHARLES CONTAS  
Notary Public



## SHERIFF'S STUDY COMMITTEE

DEC. 18, 1975

Chairman Wells called the meeting to order in the Court House in Keene at 1:43 p.m. Those present were Close, Wells and Gordon. Absent Russell and Hanna.

Chairman Wells reported the Crime Commission has sent our request to Washington. A full study will be conducted without cost to the County through LEAA funds. We will hear from them after the first of the year.

Motion made, seconded and passed we authorize the chairman to follow up on the proposed study and to call another meeting after he hears from them.

We recommend a cut in the Sheriff's budget pending the report of the Crime Commission.

Motion made, seconded and passed we adjourn at the call of the chair which will occur when some report is made by the Crime Commission.

Meeting adjourned 2:05 p.m.

ANNE B. GORDON, Clerk

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## REPORT OF COUNTY COMMISSIONERS

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To the Citizens of Cheshire County:

In keeping with the statutes of the State of New Hampshire, the Commissioners present their annual report for the year 1975.

1975 was a year of action in regard to the county building projects.

The new sewage treatment plant at Maplewood Home was completed and put into operation.

The new jail and house of correction project is substantially complete and was placed in operation in October. This project was poorly handled from the outset. Consequently we have faced many problems with its construction and functioning. Superintendent Waterman has worked very hard correcting these problems with the result being a modern correctional facility.

Bonds of \$4,225,000 were voted for a new 150 bed nursing home to be located in Westmoreland. The Commissioners worked with architect, Edward C. Lewis of Hanover, N. H. to get this necessary project out to bid in September with low bid going to Baybutt Construction Co. of Keene, N. H. Work started in October with a projected completion date of March, 1977.

The Court House controversy continued with the State Supreme Court ordering the Commissioners to put this project out to bid. As the Commissioners moved to obey this order, the

delegation voted to rescind the original bond issue thus effectively killing the proposal. The Commissioners are hopeful that a reasonable solution to the Court House space problem will be reached during 1976.

The county had the opportunity to add two new staff positions at the County Home that have aided in the operation of Maplewood Home, these being an assistant to the Superintendent (Mrs. Abich) and a full time social worker (Mrs. Spangenberg). The addition of these capable people has reduced the load carried by our fine management team of Mr. and Mrs. C. Russell Waterman.

The Cheshire County Deputy Sheriffs were put on salary. At the same time the delegation formed an investigative committee to study the operation of the sheriff's department with final recommendations to be made before the 1976 budget is approved.

The County Extension Service was moved from the Post Office Building to 800 Park Avenue. These facilities provide a wider range of opportunities with much greater access to those people using the Extension Service.

For over fifty years Mrs. Madelene Burbee has been a most loyal and dedicated member of the Commissioner's Office. During that period she has seen many Commissioners come and go. Her knowledge of county affairs and office procedure has been a tremendous help to the Commissioners, and they are, indeed, most appreciative of her cooperation. She retired this year and we will miss her. Certainly we wish for her many years of happiness and contentment in her retirement.

A new Welfare Director, Doris Hohman, was hired in October. By year's end our welfare spending was beginning to be brought into line. Credit for this trend is due Mrs. Hohman. She has also been given the responsibility of updating of welfare guidelines which will be printed early in 1976.

Our thanks to the many interested persons and groups for their thoughtful recognition of our senior citizens at Maplewood Home and their gifts and deeds which contributed so much to the happiness and comfort of our elderly.

Certainly, we recognize and gratefully acknowledge the cooperation of all county officials and employees.

Respectfully,

HAROLD E. SAVAGE  
DAVID A. BARRETT  
RICHARD W. LOUIS

**JOHN E. RICH & COMPANY**  
**Accountants and Auditors**

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January 30, 1976  
Board of County Commissioners  
Cheshire County  
Keene, New Hampshire 03431

Gentlemen:

We have examined the Balance Sheet of Cheshire County as at December 31, 1975, and the related Statements of Revenue and Expenses of the County and other County Activities for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying Balance Sheet and related Statements of Revenue and Expenses of the County and other County Activities present fairly the financial position of Cheshire County as at December 31, 1975, and the results of its operations for the year then ended in conformity with generally accepted accounting principles for municipalities applied on a basis consistent with the preceding year.

Respectfully submitted,

DAVID L. CONNORS

Certified Public Accountant

JOHN E. RICH & COMPANY

## FINANCIAL REPORT

## BALANCE SHEET

As at December 31, 1975

**Assets****Cash**

Commissioners' Office Checking Account	
— Regular	\$90,409
Commissioners' Office Checking Account	
— Bond Proceed to Pay Bills	
— Schedule A-2	9,337
Superior Court Checking Account	4,696
County Extension Service —	
Exhibit G — Part III	1,954
Maplewood Checking Account	1,091
Sheriff's Department Petty Cash	100
Register of Deeds Petty Cash	50
Maplewood Petty Cash	200
Cash — Savings Account —	
Jail & Sewer — Schedule A-2	121
Cash — Nursing Home Construction	
Savings Account	582,374
Certificates of Deposit —	
Nursing Home	3,500,000

Total Cash	<u>\$4,190,332</u>
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Capital Reserve Funds — Cash and	
Treasury Bills — Schedule A-1	
Equipment Reserve Fund	\$10,471
Capital Reserve Fund	33,660

Total Capital Reserve Funds	<u>44,131</u>
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Accounts Due the County	
Register of Deeds	\$4,960
Other	183
Patients — County Farm	34,745

Total Receivables	<u>39,888</u>
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Prepaid Expenses	196
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Amount to be Raised in the Future	
for Retirement of Building Bonds	
— Exhibit H — Part III	5,058,000



Due County on Terminated Bond	
Issue — Court House	39,621
Federal Revenue Sharing Funds —	
Exhibit E — Part III	245,864
	<hr/>
TOTAL ASSETS	\$9,618,032

### Liabilities and Surplus

Accounts Payable:		
Commissioners' Office	\$48,098	
Maplewood Farm — Home and Farm	17,059	
Maplewood Farm — New		
Construction — Schedule A-2	194,041	
	<hr/>	
Total Accounts Payable		\$259,198
Accrued Liabilities:		
Payroll Taxes	18,946	
Payroll Deductions	1,701	
Patient Deductions	2,291	
	<hr/>	
Total Accrued Liabilities		22,938
Building Bonds Payable		
Bonds Payable — Exhibit H — Part III		5,058,000
Unexpended Balances of Capital		
Funds — Schedule A-1		44,131
Unexpended Balance of Bond Issue		
Proceeds — Schedule A-2		3,897,791
Unexpended Balance of Federal Revenue		
Sharing Funds — Exhibit E — Part III		245,864
Surplus:		
Commissioners' Office		
Balance, January 1, 1975	\$33,302	
Add: Unexpended Balance		
of County Extension		
Service January 1, 1975	2,589	
Prior Years' Adjustments		
— Net	(3,281)	
1975 Revenue		
— Exhibit B	\$913,375	
1975 Expenses		
— Exhibit C	859,015	
	<hr/>	
Excess of Revenue		
Over Expenses	54,360	
	<hr/>	

Balance, December 31, 1975	\$86,970
Home, Jail and Farm Balance (Deficit) January 1, 1975	(937)
1975 Revenue	
— Exhibit B	\$784,348
1975 Expenses —	
— Exhibit C	780,271
Excess of Revenue Over Expenses	4,077
Balance, December 31, 1975	3,140
Total Surplus December 31, 1975	90,110
TOTAL LIABILITIES AND SURPLUS	\$9,618,032

**RECEIPTS AND PAYMENTS****Receipts**

	Actual
Taxes — Cities and Towns	\$1,020,678
Income — Home and Hospital — Exhibit B Part II	352,904
Farm Income — Exhibit D — Part II	110,554
Reimbursement for Aid:	
Board and Care of Children	1,088
Old Age Assistance and Direct Aid	4,389
Dependent Soldiers	
Fines — Superior Court	109
Sheriff's Department:	
Gas Tax Refund	568
Fees Collected	5,463
Register of Deeds	59,728
Miscellaneous	366
State Reimbursement — Bond	6,263
Fire Mutual Aid	15,587
Interest	1,366
Federal Revenue Sharing	118,660
TOTAL REVENUE	\$1,697,723

**Payments****Administration:**

Commissioners' Office	\$64,379
County Delegation Expense	2,020
Treasurer	582
County Attorney	27,437
Register of Deeds	47,879
Register of Probate	5,022
Sheriff's Department	52,289
Medical Referee	6,512
Maintenance of Court House	18,102
Armory	499
Superior Court	117,922
Public Welfare	329,816
Other	38,605
Fire Mutual Aid	74,625
Radio Communications	7,578
New Hope-New Horizons, Inc.	15,000
Cheshire County Extension Service	47,248
C. C. Conservation District	3,500
<b>TOTALS — Exhibit A</b>	<b>\$859,015</b>
Maplewood Home — Exhibit A	780,271
<b>TOTAL EXPENSES</b>	<b>\$1,639,286</b>

**SUPERIOR COURT**

Salaries	\$27,003
Social Security Taxes	2,982
Jury Payrolls	19,180
State vs. Payrolls	33,164
Master's Fees	2,655
Court Stenographers Fees	22,498
Deputies Fees for Court	
Attendance	4,097

Communication & Postage	1,238
Office Supplies	617
Printing, Binding & Books	1,961
Travel	586
Insurance	1,065
Equipment Repairs	183
New Equipment	693
<b>TOTALS</b>	<b>\$117,922</b>

### Public Welfare

Salaries	\$8,643
Social Security Taxes	506
Travel	230
Direct Aid	104,641
Soldiers' Aid	31,027
Old Age Assistance	10,715
Aid to Permanently and Totally Disabled	12,212
Intermediate Nursing Care	60,371
Board & Care Children	96,471
Monadnock Health & Welfare	5,000
<b>TOTALS</b>	<b>\$329,816</b>

### SCHEDULE OF COUNTY PROPERTY

#### Description:

#### Land and Buildings:

(a) Court House	\$300,000.00
(b) County Farm Buildings and land	850,000.00
(c) Wood Lot	300.00
(d) Armory, Washington Street	110,000.00
	<b>\$1,260,300.00</b>



**PUBLIC WELFARE**

1975	Direct Relief	Soldiers Aid
Alstead	\$1,754 15	\$704 96
Chesterfield	3,032 90	390 00
Dublin	944 65	528 17
Fitzwilliam	520 55	25 00
Harrisville	90 00	
Hinsdale	2,012 05	1,245 73
Jaffrey	5,502 79	1,032 16
Keene	57,539 49	13,801 26
Marlborough	5,981 76	886 13
Marlow	239 20	
Nelson	15 00	
Richmond	49 99	14 65
Rindge	1,250 00	380 00
Roxbury		
Stoddard	295 95	
Sullivan	514 24	53 93
Surry	92 90	
Swanzey	5,296 93	2,349 77
Troy	4,538 93	4,717 37
Walpole	3,284 59	65 00
Westmoreland	814 01	
Winchester	4,721 72	4,448 18
<b>TOTAL</b>	<b>\$98,709 07</b>	<b>\$30,642 31</b>

**RELIEF TO COUNTY CHARGES**

1975	Direct Relief	Dependent Soldiers	Brd. & Care of Children
January	\$10,145 82	\$5,045 93	\$7,857 95
February	11,367 90	6,469 42	7,997 05
March	10,578 62	3,721 77	7,868 70
April	10,500 16	3,887 78	8,462 68
May	6,802 70	2,001 22	7,823 94
June	6,418 39	2,253 61	7,075 62
July	7,027 81	1,682 34	7,641 67
August	7,053 14	1,673 76	8,410 86
September	9,840 69	1,781 71	8,079 73
October	8,565 75	1,390 57	8,906 70
November	5,358 86	374 76	8,539 72
December	5,049 23	359 44	7,537 07
	<b>\$98,709 07</b>	<b>\$30,642 31</b>	<b>\$96,201 69</b>

**REPORT OF THE FRED D. HEMENWAY TRUST FUND**

## Income:

March 19, 1975	\$4,834 28	
Jan. 1, 1975 Balance in Cheshire Co. Savings Bank	1 00	
Interest from Cheshire County Savings Bank	158 18	
	<hr/>	\$4,993 46

## Expenditures:

Case 1	\$386 00	
2	7 00	
3	56 03	
4	71 50	
5	158 00	
6	47 00	
7	792 64	
8	102 00	
9	100 00	
10	203 00	
11	886 00	
12	39 60	
13	37 90	
14	147 00	
15	56 00	
16	483 00	
17	51 75	
18	15 15	
19	5 50	
20	85 00	
21	41 00	
22	346 00	
23	199 38	
24	276 00	
25	357 00	
26	43 01	
	<hr/>	\$4,992 46

Balance in Cheshire County Savings Bank	<hr/>	\$1 00
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## REPORT OF TREASURER OF CHESHIRE COUNTY

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To the Board of Commissioners for the County of Cheshire:

Gentlemen: I herewith submit the report of the Treasurer of the County of Cheshire for the year ending December 31, 1975.

### RECEIPTS

	Amount of Tax
Alstead	\$19,392 87
Chesterfield	46,553 10
Dublin	34,376 42
Fitzwilliam	31,916 59
Gilsum	7,481 57
Harrisville	20,587 07
Hinsdale	45,879 45
Jaffrey	79,551 61
Keene	354 532 33
Marlborough	24,016 54
Marlow	8,441 00
Nelson	12,207 30
Richmond	10,359 88
Rindge	54,167 35
Roxbury	3,541 75
Stoddard	28,874 97
Sullivan	7,410 12
Surry	9,043 20
Swanzy	65,017 16
Troy	30,783 63
Walpole	60,720 10
Westmoreland	25,812 93
Winchester	40,010 56
<b>Taxes</b>	<b>\$1,020,677 50</b>
<b>Income — Home and Hospital</b>	<b>352,904 00</b>
<b>Farm Income</b>	<b>110,554 00</b>

Reimbursement for Aid:	
Board and Care Children	1,088 00
Old Age Assistance and Direct Aid	4,389 00
Dependent Soldiers	
Fines — Superior Court	109 00
Sheriff's Department:	
Gas Tax Refund	568 00
Fees Collected	5,463 00
Register of Deeds	59,728 00
Miscellaneous	366 00
State Reimbursement — Bond	6,263 00
Fire Mutual Aid	15,587 00
Interest	1,366 00
Federal Revenue Sharing	118,660 00
Total Revenue	<u>\$1,697,723 00</u>

### REPORT OF CAPITAL RESERVE

Balance, January 1, 1975	\$30,921
Interest on invested funds	2,739
Balance on hand	<u>\$33,660</u>

Respectfully submitted,  
 WARREN G. ALLEN,  
 Treasurer

### FEDERAL REVENUE SHARING FUNDS

Cash Balance, January 1, 1975	\$232,673
Revenue Received During 1975 — Entitlements:	
First Quarter 1975	\$29,582
Second Quarter 1975	29,585
Third Quarter 1975	25,715
Fourth Quarter 1975	25,715
Total Entitlements	<u>\$110,597</u>
Interest Earned	21,254
Total Revenue Received	<u>131,851</u>
Total Available	<u>\$364,524</u>



## Expenditures:

Public Welfare — Board and Care of Children	\$45,000	
Public Safety — Fire Mutual Aid Wages	32,750	
Jail Salaries	23,410	
Bond Principal Payments	17,500	
		<hr/>
		118,660
Cash Balance, December 31, 1975		<hr/> *\$245,864
Less: Amount Encumbered for Court House		<hr/> **238,694
		<hr/>
Unencumbered Balance, December 31, 1975		\$7,170

\*Balance, as computed on the required first-in, first-out basis, consists of:

1975 Entitlement and Interest	\$131,851
1974 Entitlement and Interest	114,013
	<hr/>
Total	\$245,864

\*\*Re-designated for similar and other purposes in 1976.

**EQUIPMENT REPLACEMENT RESERVE ACCOUNT**

Balance, January 1, 1975	\$14,456
Interest on invested funds	937
	<hr/>
Total Additions and Balance	\$15,393
Deductions From Reserve:	
New Hay Baler	\$2,600
Overhaul Refrigeration Unit	2,322
	<hr/>
	4,922
	<hr/>
Balance, December 31, 1975	\$10,471

## RADIO COMMUNICATIONS

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An inventory of our County Police Communications Radio Equipment (Sheriff — 22 towns and City of Keene) taken at the end of 1975 showed seventy-eight (78) police cruisers equipped with the Hi-Band 4 Channel Radios and among the above municipalities thirty-four (34) hand-held "Walkie-Talkie" units. These Hi-Band two-way radios are all compatible with the Statewide Police network funded by L.E.A.A. (Governor's Commission on Crime & Delinquency) and replace the old Lo-Band System that has been practically phased out of county-wide police communications.

Additions to the County Police Equipment include an additional mobile unit to the Sheriff's Department. Cost of the unit \$1,164.00 — Federal funding \$1,034.00, State \$57.00, County \$73.00.

To provide the office at the County Jail with Radio Communications to all area law enforcement officers in the field and the Dispatch Center at Fire Mutual Aid during periods of telephone interruption or other types of emergencies when Radio Communications would be necessary, a Base Station unit was installed at the Superintendent's office. Installed cost of \$1,212.00 — Federal funding accounting for \$1,047.00, State \$58.00, and County \$107.00.

On August 1, 1975 we were informed that an application for funding of an auxiliary base to be installed at the Dispatch Center was approved. This unit will serve as a back-up to the units on Hyland Hill which are controlled by leased telephone lines. This unit will have an antenna system located on the hose drying tower at the Keene Fire Station, thanks to Chief Guyette. It will contain four frequencies and will allow us to communicate with State Police Dispatch, Concord, Sheriffs' units, Locals and Fire. Cost includes Federal and State \$2,141.00 and County \$132.00.

The Low Band Fire Base replacement which was first approved in the 1973 budget and upon its delivery was refused by me because of engineering difficulties, was reordered, received and installed on Hyland Hill replacing a Base Station that was put into 24 hour service in 1955 and has served us well. Shortly after the replacement was installed we lost the power supply on the auxiliary Hi-band unit (vintage 1957). These power units are no longer manufactured so the unit was removed from the old low band base and pressed back into service and is still serving us.

In December State Police Radio technicians installed automatic counters on the Police, Hi-band Fire, Low-band Fire, and Ambulance transmitters so that we can record the number of radio transmissions. Having only a few days' recording in 1975 we could not come up with an accurate average, but it looks like our radio calls would exceed 1,000 per 24 hour day.

Respectfully submitted,

ROBERT C. CALLAHAN,  
Communications Officer

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## CHESHIRE COUNTY HOME AND MAPLEWOOD HOSPITAL

To the Honorable Board of County Commissioners:

As Nursing Home Administrator-Superintendent and Director of Nursing-Matron of Cheshire County Home and Maplewood Nursing Home and Cheshire County House of Correction, Jail, and Farm, we herein submit our annual report.

This has been a year of great activity. A new Nursing Home Facility was approved for 150 beds. Much credit should be given to the Commissioners, the Building Committee, John Wallace and others who gave of their time and expertize to bring the new Nursing Home into reality. The bids came in under the budget and construction started in November. We are looking forward to making this the best Nursing Home possible.

The Nursing Home continues to be our prime consideration. R.N. Supervisors Leola Stacy and Stella Chickering continue to do an excellent job. Mrs. Stacy also has charge of our in-service program and our fire safety program. The addition of Lena Spangenberg as Social Services Director to our staff has been a great help to us with her wealth of experience.

Glover Wagner has taken over as Protestant Clergy. He is now having services every Sunday. Also visiting at the Correctional Building.

All Departments have cooperated to make Maplewood Nursing Home one of the best in the area.

The Sewerage Plant is now operating efficiently and most of the Starting-up problems have been solved. Marvin Snyder received his operator's license this year and is doing an excellent job maintaining the plant.

We finally occupied our New Correctional Facility on Oct. 18. There has been the expected problems with opening a new facility, plus some unexpected ones, such as five prisoners escaping at one time. However, the concept and operation of the building is sound and it is running more smoothly as time goes on. Head Guard David Curtis and his staff are certainly trying to make this one of the best run Corrections Facilities in the State.

The farm operation is going smoothly. This year showed a substantial Profit. Mostly from the sale of stumpage. This is the last year we will have any amount to sell for some time. The Farm Staff have been very cooperative and work well together. 1976 should be a real good year for our Dairy Herd. The pig operation is doing very well. We would like to compliment Arthur Ainsworth, Robert Simons, Joseph Grant and Joseph Bukata for a job well done.

We wish to thank the Commissioners, Commissioners' office staff, The County Attorney, Sheriff's Department, County Home Staff, Doctors, and volunteers for making this another successful year.

Respectfully submitted,

HARRIET C. WATERMAN, R.N.

Director of Nursing and Matron

CHARLES R. WATERMAN, N.H.A.

Administrator and Superintendent

#### FOOD INVENTORY — JANUARY 1, 1976

Cooler	\$287 37
Freezer	8,562 52
Storeroom	3,148 83
Root Cellar	1,211 00
	<hr/>
	\$13,209 72

#### INVENTORY OF MAPLEWOOD FARM

For the Year Ending December 31, 1975

Main Building, Office and Superintendent's Quarters (Contents only)	\$43,000 00
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Hospital Building (Contents only)	44,000 00
Dormitory Building (Contents only)	4,700 00
Boiler House, Generator Building and Freezer (Contents)	10,000 00
Carpenter Shop including Lumber	10,000 00
Groceries and Supplies	12,000 00
Livestock	50,000 00
Hay, Grain & Ensilage	16,000 00
TV Cable	2,000 00
	<hr/>
	\$191,700 00

### PRODUCE USED FROM THE FARM

#### BEEF:

3734½ Lbs. Dressed Beef	.70	\$2,614 15
9670 Lbs. Dressed Beef	.90	8,703 00

#### PORK:

736 Lbs. Dressed Pork	.50	368 00
3098 Lbs. Dressed Pork	.80	2,478 40

#### FOWL:

908 Lbs. Fowl	.54	490 32
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#### EGGS:

6380½ Doz. Eggs	.70	4,466 35
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#### VEGETABLES:

Asparagus, 638 lbs.	.75	478 50
Beans, Shell, 6 bushels	5.00	30 00
Beans, String, 83½ bushels	5.00	417 50
Beets, 45 crates	3.50	157 50
Beet Greens, 7 crates	3.50	24 50
Broccoli, 4 crates	5.00	20 00
Cabbage, 882 lbs.	.10	88 20
Carrots, 64¾ crates	5.00	323 75
Celery, 38 crates	5.00	190 00
Corn, 1914 dozen	.60	1,148 40
Cucumbers, 26 crates	5.00	130 00
Eggplant, 4 crates	6.00	24 00

Lettuce, 10 crates	5.00	50 00
Lettuce, 15 crates	4.00	60 00
Melons, 34 crates	5.00	170 00
Onions, 30 crates	4.00	120 00
Parsnips, 2 crates	5.00	10 00
Peas, 6 bushels	8.00	48 00
Peppers, 21 crates	6.00	126 00
Potatoes, 376 bushels	3.50	1,316 00
Radishes, 3 crates	2.50	7 50
Raspberries, 273 quarts	1.00	273 00
Rhubarb, 1149 lbs.	.12	137 88
Spinach, 5 crates	4.50	22 50
Squash, summer, 31 crates	3.00	93 00
Squash, winter, 2200 lbs.	.05	110 00
Strawberries. 545 quarts	.90	490 50
Swiss Chard, 52½ crates	4.50	236 25
Tomatoes, 80½ bushels	4.00	322 00
Turnips, 300 crates	3.00	90 00

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\$25,835 20

### STOCK ON THE FARM — JANUARY 1, 1976

#### COWS:

- 64 Registered Holstein Cows & Heifers (2 yrs. and over)
- 36 Registered Holstein Heifers (1 yr. and over)
- 7 Registered Holstein Heifers (over 6 months)
- 15 Registered Holstein Heifers (under 6 months)

#### HOGS:

- 4 Bred Sows
- 19 Bred Gilts
- 2 Boars
- 14 Feeders
- 24 Piglets

#### HENS:

- 225 Pullets
- 200 Old Hens

## Exhibit A

CHESHIRE COUNTY HOME — MAPLEWOOD HOSPITAL  
COST STATEMENT FOR THE YEAR ENDED DECEMBER 31, 1975

Direct Costs	Total Amount	Cost Per Patient Day			Men's Dormitory
		Average	Full	Partial	
Dietary, including Food, Wages, and Supplies	\$74,600 00	\$3 05	\$3 05	\$3 05	\$3 05
Nursing Care	222,694 00	9 10	15 60	7 80	3 03
Physicians and Special Services	24,721 00	1 01	1 01	1 01	1 01
Total Direct Costs	\$322,015 00	\$13 16	\$19 66	\$11 86	\$7 09
<b>Indirect Costs</b>					
Administration	\$67,189 00	2 75	2 75	2 75	2 75
Property and Plant Operations and Maintenance	109,170 00	4 46	4 46	4 46	4 46
Laundry and Linen	26,272 00	1 07	1 07	1 07	1 07
Housekeeping	18,840 00	77	77	77	77
Total Indirect Costs	\$221,471 00	\$9 05	\$9 05	\$9 05	\$9 05
<b>TOTAL COST</b>	<b>\$543,486 00</b>				

Cost Per Patient Day for the Year

Ended December 31, 1975

Number of Patient Days\*

Nursing Care Allocated

Percent of Total Nursing Care

Cost Per Patient Day for 1974

Cost per Patient Day for 1973

\*The percentage ratios were changed to 35, 35, and 30 in 1973

	\$20 91	\$16 14
	8,564	7,341
	\$66,809	\$22,269
	30%	10%
	\$18 40	\$14 33
	\$14 15	\$10 58

## Exhibit B

**CHESHIRE COUNTY HOME — MAPLEWOOD HOSPITAL  
COMPARATIVE STATEMENT OF INCOME  
FOR THE YEARS ENDED DECEMBER 31, 1975 AND 1974**

	Schedule	December 31, 1975	December 31, 1974	Increase or (Decrease)
Income — Board and Care, and Drugs Sold to Patients — Exhibit B — Part I		\$352,904	\$304,392	\$48,512
Less: Drugs Sold to Patients (Offset Against Drugs Purchased — See Schedule B-2)		9,409	11,512	(2,103)
Income — Board and Care		\$343,495	\$292,880	\$50,615
<b>Operating Expenses</b>				
Dietary	B-1	74,600	63,582	11,018
Nursing Care	B-2	222,694	185,264	37,430
Other Services	B-3	24,721	14,549	10,172
Administration	B-4	67,189	76,244	(9,055)
Plant Operations	B-5	109,170	95,574	13,596
Laundry and Linen	B-6	26,272	16,310	9,962
Housekeeping	B-7	18,840	12,994	5,846
Total Operating Expenses		\$543,486	\$464,517	\$78,969
<b>NET DEFICIT —</b>				
Home and Hospital		199,991	171,637	28,354
Jail Operating Cost — Exhibit C		203,056	77,974	125,082
Farm — Net (Income) — Exhibit D		(24,879)	(8,587)	(16,292)
<b>TOTAL DEFICIT</b>		<b>\$378,168</b>	<b>\$241,024</b>	<b>\$137,144</b>

**Comments on Operations**

Exhibit A is a Cost Statement for the Cheshire County Home and Maplewood Hospital. The cost per patient day is based on total patient days of 24,469. The average cost per patient day was \$22.21 for the year 1975 as compared with \$19.51 for 1974. The increase is attributable to increased costs, most notably, those involving labor and utilities.

Exhibit B is a Statement of Income for the County Home and Maplewood Hospital. Total income amounted to \$352,904 and total expenses, excluding the Jail and Farm, amounted to \$593,486, resulting in a deficit of \$199,991.

In Schedules B-1 through B-7 are shown the details of the operating expenses for the County Home and Maplewood Hospital.

**Schedule B-1**

**CHESHIRE COUNTY HOME — MAPLEWOOD HOSPITAL  
COMPARATIVE DETAILS OF OPERATING EXPENSES  
FOR THE YEARS ENDED DECEMBER 31, 1975 AND 1974**

	December 31, 1975	December 31, 1974	Increase or (Decrease)
<b>Dietary</b>			
Food (Less Employees' Meals)	\$46,880	\$40,449	\$6,431
Salaries	42,004	35,510	6,494
Social Security Taxes	2,025		2,025
Supplies	2,976	1,854	1,122
Total	\$93,885	\$77,813	\$16,072
Less: Meals to Jail	19,285	14,231	5,054
Totals — Exhibit B	\$74,600	\$63,582	\$11,018



## Schedule B-2

## Nursing Care

Salaries — R.N.	\$52,409	\$45,853	\$6,556
Salaries — Other	154,528	138,681	15,847
Social Security Taxes	12,106		12,106
Supplies, Including Drugs	13,060	12,242	818
Total	\$232,103	\$196,776	\$35,327
Less: Drugs Sold to Patients	9,409	11,512	(2,103)
Totals — Exhibit B	\$222,694	\$185,264	\$37,430

## Schedule B-3

## Other Services

Rehabilitation	\$14,501	\$6,463	\$8,038
Physicians	6,000	5,500	500
Social Security Taxes	1,196		1,196
Purchased Services	2,324	1,886	438
Religion	700	700	
Totals — Exhibit B	\$24,721	\$14,549	\$10,172

## Schedule B-4

## Administration

Salaries	\$23,597	\$21,739	\$1,858
Commissioners' Office Expense*	37,281	33,592	3,689
Social Security Taxes**	1,219	17,926	(16,707)
Insurance	7,149	7,113	36
Communications	2,023	1,409	614
Supplies	1,803	1,270	533
Travel	1,582	1,667	(85)
Totals	\$74,654	\$84,716	(\$10,062)
Allocation to Jail — 10%	7,465	8,472	(1,007)
Totals — Exhibit B	\$67,189	\$76,244	(\$9,055)

\*Figure based on actual cost allocation

\*\*1975 Social Security Taxes Allocated to Each Department

## Schedule B-5

## Plant Operations

Salaries and Wages	\$38,652	\$38,443	\$209
Social Security Taxes	2,261		2,261
Fuel	30,514	32,728	(2,214)
Gas	2,064	1,710	354
Lights	13,990	8,552	5,438
Maintenance	7,075	7,554	(479)
Purchased Services	3,533	3,135	398
Supplies	4,447	3,714	733
Commissioners' Office Expense	1,810	1,672	138
Interest	4,000	3,600	400
Depreciation	12,000	11,200	800
New Equipment	9,881	3,685	6,196
Totals	\$130,227	\$115,993	\$14,234
Allocation to Jail — 8%	10,418	9,279	1,139
Totals	\$119,809	\$106,714	\$13,095
Less: Rooms to Employees	10,639	11,140	(501)
Totals — Exhibit B	\$109,170	\$95,574	\$13,596

## Schedule B-6

## Laundry and Linen

Salaries	\$21,411	\$13,204	\$8,207
Social Security Taxes	1,252		1,252
Supplies	3,609	3,106	503
Totals — Exhibit B	\$26,272	\$16,310	\$9,962

## Schedule B-7

## Housekeeping

Salaries	\$16,055	\$11,414	\$4,641
Social Security Taxes	939		939
Supplies	1,846	1,580	266
Totals — Exhibit B	\$18,840	\$12,994	\$5,846

Exhibit C

CHESHIRE COUNTY  
COMPARATIVE STATEMENT OF OPERATIONS — JAIL  
FOR THE YEARS ENDED DECEMBER 31, 1975 AND 1974

	December 31,				Increase or (Decrease)			
	1975		1974		1975		1974	
Operating Expenses	Amount	Cost Per Day	Amount	Cost Per Day	Amount	Cost Per Day	Amount	Cost Per Day
Wages	\$44,312	\$7.01	\$37,908	\$7.11	\$6,404			
Social Security	2,592	.41	2,218	.42	374			
Medical Service	308	.05	302	.06	6			
Clothing and Supplies	3,312	.37	1,718	.32	594			
Closed Circuit TV	403	.06			403			
Insurance	423	.07	305	.06	118			
Repairs and Maintenance	229	.03	123	.02	106			
Meals from Dietary	229	.03	123	.02	106			
Plant and Property —	19,285	3.05	14,231	2.67	5,054			
Operation and Maintenance	10,418	1.65	9,279	1.74	1,139			
Administration	7,465	1.18	8,472	1.59	(1,007)			
Commissioners' Office Expense	4,051	.64	3,418	.64	633			
Total Operating Costs	\$91,798	\$14.52	\$77,974	\$14.63	\$13,824			
Non-Operating Expenses								
Prisoners Held in Other Institutions	\$7,298	\$1.15			\$7,298			
New Jail								
Interest	58,960	9.33			58,960			
Depreciation (Bond Principal Payment)	45,000	7.12			45,000			
Total Non-Operating Costs	\$111,258	\$17.60			\$111,258			
TOTAL COSTS — Exhibit B	\$203,056	\$32.12	\$77,974	\$14.63	\$125,082			
Number of Days	6,323		5,330		993			

NOTE: The increased operating cost per inmate day is due to an increase in operating costs. Starting with the fiscal year, the jail cost statement includes the interest and depreciation (bond principal payment) on the new jail facility.

## Exhibit D

## CHESHIRE COUNTY

COMPARATIVE STATEMENT OF INCOME — FARM  
FOR THE YEARS ENDED DECEMBER 31, 1975 AND 1974

	December 31, 1975	1974	Increase or (Decrease)
<b>Income</b>			
Sale of Milk	\$83,258	\$73,678	\$9,580
Sale of Livestock	8,147	8,062	85
Sale of Wood	17,739	6,510	11,229
Sale of Produce and Hay	932	1,065	(133)
Miscellaneous	478	927	(449)
Farm Income — Exhibit B —			
Part I	\$110,554	\$90,242	\$20,312
Transfer of Produce to Dietary	25,835	20,090	5,745
Total Income	\$136,389	\$110,332	\$26,057
<b>Operating Expenses</b>			
Wages	30,434	28,834	1,600
Feed, Bedding and Seed	48,359	41,315	7,044
Purchases — Pullets		675	(675)
Purchases — Livestock	731		731
Gasoline, Oil and Grease	2,098	1,860	238
Veterinary Fees and Supplies	2,464	1,705	759
Social Security Taxes	1,637	1,498	139
Breeding and Testing	2,642	2,447	195
Repairs to Building and Equipment	3,847	3,865	(18)
Occupancy, Heat, Light and Taxes	8,071	7,175	896
Supplies	1,444	2,112	(668)
Insurance	3,437	3,797	(360)
Commissioners' Office Expense	4,034	3,394	640
Rent of Land	1,225	1,071	154
Total Operating Expenses	\$110,423	\$99,748	\$10,675
Net Operating Income	\$25,966	\$10,584	\$15,382
New Equipment Purchased	1,087	1,997	(910)
<b>NET INCOME — Exhibit B</b>	<b>\$24,879</b>	<b>\$8,587</b>	<b>\$16,292</b>



## JAIL &amp; HOUSE OF CORRECTION — 1975

Name	Time Served			Name	Time Served		
	Age	Wk.	Day		Age	Wk.	Day
Allen, Daniel	19	4	2	Duquette, James E.	29	4	3
Amodeo, John F.	26		5	Earl, Carl E., Jr.	20	15	5
Anderson, Richard H.	23		1	Ebbighausen, Gary	22	4	2
Anguish, George R.	21		1	Eldridge, Mark	23	4	2
Augustingwicz, Joseph C.	30		1	Emerson, George	39	3	2
Bailey, Donald	21		3	Farris, Peter	19	4	2
Barlow, Bari	18		1	Ferguson, David M.	36	2	6
Bartlett, Elaine	36		3	Fifield, Dale	18	1	2
Bechard, Joseph D.	19	2	6	Fifield, John G.	28		1
Bell, Peter	21	3	1	Finch, Richard	56	2	6
Bell, Robert	22		3	Flagg, Michael J., Jr.	25		2
Benware, Norman H., Jr.	33		1	Gilman, Joseph L., Jr.	24	2	1
Berry, Ronald K.	24		1	Glushien, Gary E.	28	11	1
Bibeau, Raymond L.	24	11	4	Grant, Edward L.	33	11	2
Bigwood, Richard	21	4	1	Guerin, Gary	14		2
Bills, Norman	18		1	Hadley, Wendell R.	57	8	6
Bilodeau, Joe	41		1	Hamilton, Joseph B.	28		1
Black, Kimberly	15		1	Harrington, Harry	48		1
Blanchard, Richard	18	32	2	Harris, Frederick	19		5
Bohannon, Gerald Lewis	22	6	2	Harris, Mathew R.	21		1
Borden, Douglas	19		1	Henderson, Terry A.	25		1
Boobar, Reginald E.	21		1	Henry, James T.	40	21	1
Brelsford, Ellen M.	16		1	Henry, Neil A., Jr.	20		1
Brown, David G.	19		1	Hicks, Dennis P.	23	2	6
Brown, Edwin R.	44	5	5	Hill, Donald	29		1
Burlingame, Bruce	25		1	Hillker, James	16		2
Buffum, James E.	31	7	1	Houghton, Robert S.	34	6	3
Cadmus, William	19	35	6	Hoyt, Charles	27		23
Chapin, Allen A.	22		6	Isakson, Gerald	34	18	4
Chase, Donald	44	8	4	Jarvis, James	22	18	6
Clark, William A., IV	23		1	Johnson, Thomas	23	35	6
Clay, Lee J.	18	2	6	Joslyn, Frank L.	19		1
Clough, Harry	32		3	Joslyn, Gerald	23	2	6
Colison, Thomas	19		1	Kelley, Ernest L.	28	17	4
Corrado, George L.	23	19	1	Kelley, Wayne J.	19	8	5
Crocker, Bradford	20	12	2	Kerylow, John	52		1
Croteau, Ronald E.	16	3	2	Kilmer, James A.	19		1
Danforth, Marshall S.	62		1	Kirk, Luchlan	26	2	4
Davis, Elmer, Jr.	17		2	Kirkland, Keith	16		1
Davis, Gary A.	24		1	Kittredge, Bernard	21		1
Davis, Robert W., Jr.	24	38	4	Kivela, Daniel	26		1
Dazell, James C.	15		2	Kovacs, George	19	2	6
Dear, Glenn	18	4	6	Kovacs, Lazlo	17	2	5
Dear, John	20		2	Kubilius, Sylvester A.	65	4	
Dear, Paul A., Jr.	20	7	2	Kunkle, Jay	31		1
Decoteau, Michael	17		1	LaCount, Gary A.	20		6
Dickie, Franklin	57		2	LaFoley, Dana R.	15		4
Dickie, Gordon	28	2	6	Lambert, Stephen C.	19	34	4
Dodge, John	19	13	4	Lancey, Arthur	25		5
Donoghue, Edward	37		1	Lathem, Fred, Jr.	21	6	3
Donahue, Kathy	20		5	Lee, William	21		1
Dresser, Charles C.	15		2	Lemieux, Ray	17	17	3
Duval, Larry	19	2	2	Lemieux, Benjamin	22		1
Duval, Alan J.	25		4	Leroy, John B.	52		1

Name	Time Served			Name	Time Served		
	Age	Wk.	Day		Age	Wk.	Day
Lorette, Francis A.	27	3		Robbins, Raymond	20	3	
McAninch, Steven L.	21		1	Robinson, Timothy	16		2
McColleston, Colin	33	24	3	Rogers, Harry L.	23	1	2
McNally, John	54		4	Roy, David M.	18	11	3
McPherson, James M.	30		1	Ruelke, Peter	23		1
Maes, John, III	30	1	3	Salza, Mark H.	23		1
Maillot, Fred	25		5	Sanders, Hartley	32	2	6
Maliska, Joseph R.	37		1	Sasseville, Lawrence	20		1
Mann, Robert J.	21		1	Scaufe, Linda	14		1
Marchard, Mary	14		1	Schillinger, Harold C.	26		1
Martin, Bernard E.	40	3		Scribner, Douglas	25		2
Martin, Dennis	23	1	3	Shattuck, Charles	19	7	2
Martin, Ralph	29	10	1	Sheldon, David	21	2	6
Marvin, Dirk A.	21	4	2	Shovan, Joan	43		1
Meade, Mike	18	17	2	Shultz, Walter	Unkn.		3
Mecheski, Michael	18		3	Simpson, Harold, Jr.	17	29	1
Milan, Terranc L.	28	1	6	Small, Brian	29		4
Monighetti, Randy M.	17	1	2	Small, Mark	18	1	1
Mooney, Waren, Jr.	32		1	Smart, Leslie	18	3	1
Montgomery, Alton	31		1	Smith, Lawrence R.	21	2	6
Morrill, Eugene C.	64		1	Smith, Ronald	25		1
Mosseau, James P.	51		1	Sprague, Eugene L.	58	20	6
Morey, Dana	22	27	2	Sprague, Harland	44		4
Monroe, Bruce A.	18		1	Stone, Harry	37	1	5
Nesbitt, Dennis J.	20	4	2	Stone, Keith J.	23	2	5
Newell, Wayne E.	20	15	4	Swanson, Mark E.	16		1
Nickerson, Waren	34		6	Sylvain, Douglas W.	18		1
Noel, Milo	36	9	3	Tewell, Thomas	19	3	2
Nowal, Victor	40		2	Tracy, Richard S.	27	8	6
Nylin, Gary A.	24	3		Vaillancourt, Marcel J.	23		2
O'Brien, Kevin T. W.	32		1	Vain, Norma	24		3
Ohlson, Grace	39		1	Vayens, Arthur, III	22	8	2
Pahl, Dennis E.	19	12	2	Vigue, Alfred	38	29	6
Patch, Parker	70		1	Watson, George	18		5
Parker, Donald C.	53		1	Wattford, David	15		2
Patria, Andy	18	3		Weinheimer, Fenwick, J.	21		6
Pearl, David	21	2	6	Welper, Stephen G.	27	4	2
Pelkey, Richard, Jr.	32	5	5	Wesley, Delbert H.	45		1
Peterson, John G.	27	2	6	Wheeler, Cary M.	27		3
Phe'ps, Duane C.	19		1	White, Vernon	17	3	6
Pillsbury, Leonard W.	31		6	Williams, Sherwin M.	38		1
Podlensy, Michael	Unkn.		1	Wilson, Robert	21		1
Powell, Larry	25	2	3	Wise, Gerald L.	21	3	4
Pulkinen, Harry	26		1	Woike, Alfred W.	24		1
Radziewicz, Charles H.	26	1	1	Wood, David	18		1
Rawson, Sidney	18	5		Woods, Jacqueline	62		2
Raymo, John	52		1	Young, Bert S.	22	2	6
Rice, James E.	19	1		Young, Linda	31		1
Richards, Carl A.	23	11	1	Young, Richard A.	29	2	6

## REPORT OF THE CLERK OF THE SUPERIOR COURT

THE STATE OF NEW HAMPSHIRE  
CHESHIRE, SS. SUPERIOR COURT

### JANUARY TERM 1975

Cheshire County

To Charles J. Contas, Clerk

	Cr.	Dr.
To Allowance for Clerk and Clerical Hire		\$10,635 41
To Charges to County		
Return of 62 divorcees		40 30
Mittimi		45 00
Capii		100 00
Entry fee 185 State cases		370 00
Entry fee and order of notice, reciprocals		250 00
Entry fee and order of notice in actions filed by Office of Economic Opportunity		154 00
To Cash paid out		
Postage and incidentals		25 00
By credits:		
Costs received	\$258 00	
Fines received	1,394 00	
Sale of Rules of Court	10 00	
2 Entries @ \$5.00	10 00	
30 Entries @ \$15.00	450 00	
1 Entry @ \$20.00	20 00	
186 Entries @ \$10.00	1,860 00	
64 Civil #16092-16173		
121 Equity #11996-12153 (No entry fee on reciprocals and actions filed by Office of Economic Opportunity)		
44 Appeals	220 00	
1 Sessions #623		
Items chargeable to County	959 30	
Other fees for benefit of County	118 60	
Miscellaneous credits	367 10	

## Drawn on County Treasurer:

January 31, 1975	\$2,048 51	
February 28, 1975	1,170 70	
March 31, 1975	2,724 50	5,943 71
		<hr/>
	\$11,619 71	\$11,619 71

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk, through March 31, 1975.

/s/ WILLIAM R. JOHNSON

April 8, 1975 Presiding Justice.

A true copy, Attest: Charles J. Contas, Clerk.

THE STATE OF NEW HAMPSHIRE

Cheshire County Superior Court

**APRIL TERM 1975**

To Charles J. Contas, Clerk

Cr. Dr.

To Allowance for Clerk and Clerical Hire \$20,501 58

## To Charges to County

Return of 129 divorcees	83 85
Mittimi	70 00
Capii	190 00
Entry fee, 48 State cases	240 00
Entry fee and order of notice, reciprocals	230 00
Entry fee and order of notice in actions filed by Office of Economic Opportunity	304 00

## To Cash paid out

Postage and incidentals	257 40
Paid to County	109 22

## By Credits:

Costs received	\$3 20
Fines received	1,104 00
Bail forfeited	2,800 00
1 Entry @ \$5.00	5 00
41 Entries @ \$15.00	615 00
336 Entries @ \$10.00	3,360 00

96 Civil #16174-16290

238 Equity #12154-12437 (No entry fee  
on reciprocals and actions filed  
by Office of Economic Opportunity



## CHESHIRE COUNTY REPORTS

74 Appeals	370 00	
2 Sessions #624-625		
Items chargeable to County	1,117 85	
Other fees for benefit of County	259 10	
Miscellaneous credits	131 73	
Drawn on County Treasurer:		
April 30, 1975	\$2,514 08	
May 31, 1975	2,921 51	
June 30, 1975	00	
July 31, 1975	3,172 57	
August 31, 1975	3,612 01	12,220 17
	\$21,986 05	\$21,986 05

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk, through August 31, 1975.

/s/ JOHN W. KING

September 5, 1975.

Presiding Justice.

A true copy, Attest:

Charles J. Contas, Clerk.

THE STATE OF NEW HAMPSHIRE

Cheshire County

Superior Court

**SEPTEMBER TERM 1975**

To Charles J. Contas, Clerk

	Cr.	Dr.
To Allowance for Clerk and Clerical Hire		\$16,159 79
To Charges to County		
Return of 95 divorcees		61 75
Mittimi		70 00
Capii		135 00
Entry fee, 92 State cases		460 00
Entry fee, and order of notice, reciprocals		365 00
Entry fee and order of notice in actions filed by Office of Economic Opportunity		100 50
To Cash paid Out		
Postage and incidentals		323 50
By credits:		
Fines received	\$1,630 00	
Bail forfeited	250 00	

2 Entries @ \$5.00	10 00	
48 Entries @ \$15.00	720 00	
242 Entries @ \$10.00	2,420 00	
72 Civil #16291-16394		
168 Equity #12438-12661 (No entry fee on reciprocals and actions filed by Office of Economic Opportunity)		
46 Appeals	230 00	
2 Sessions #626-627		
Items chargeable to County	1,192 25	
Other fees for benefit of County	117 10	
Miscellaneous credits	2,188 91	
Drawn on County Treasurer:		
September 30, 1975	3,026 03	
October 31, 1975	1,559 84	
November 30, 1975	1,879 53	
December 31, 1975	2,451 88	8,917 28
		<hr/>
	\$17,675 54	\$17,675 54

The foregoing account is examined and allowed and there is found to be no balance due the Clerk from the County, and no balance due the County from the Clerk, through December 31, 1975.

/s/ MARTIN F. LOUGHLIN

January 3, 1976.

Presiding Justice.

A true copy, Attest:

Charles J. Contas, Clerk.

## REPORT OF COUNTY ATTORNEY

The year 1975 was a busy year for the office of County Attorney. The Superior Court has instituted three court sessions a year as opposed to the two sessions in order to take care of the increased volume of work to be handled by the Court. The Superior Court is now in session from approximately the first of September through the middle of June with approximately four weeks off in December and three weeks in April. The major cause for the increased work load is as a result of the heavy increase in criminal matters pending before the Court. The increased volume of criminal cases has resulted from increased criminal activities within the County coupled

with an increase in the effectiveness of Police methods in apprehending the persons responsible for the criminal activity

My office has only been able to keep pace with the volume of work because the County authorized the employment of an Assistant County Attorney. It was anticipated that the Assistant County Attorney would be able to spend more time in the District Courts within the County to assist the local Law Enforcement Agencies. However, we were unable to completely fill that objective. At the beginning of each term of Court, our office was assigned from between forty-five to fifty jury cases for trial together with approximately fifty to seventy appeal cases also scheduled for trial. The majority of cases actually tried before a jury were criminal cases, and a large number of appealed cases were also tried. As a result we were unable to appear in the District Courts as often as we wished and there is no question but what something will have to be done to provide legal assistance to local Police Organizations in matters being handled before the District Courts. It would be my recommendation to the Convention to add another Assistant to the office to help with the vastly increased work load.

I would also recommend that additional men or women be added to the Sheriff's Department to assist my office and the local Police Organizations in the investigation of criminal matters within the County. The Sheriff's office is presently understaffed, and demands on the time of the Sheriff are being made by my office, the Court, other Police Agencies within the County as well as the members of the public at large, and the Attorneys and others engaged in civil litigation.

Cheshire County is no longer an isolated area free from the problems of the larger urban areas. The problems that the larger cities have had for years have reached our County and we need the resources to handle these problems. The community relies upon us for service and protection and we must see that is furnished to them.

Respectfully submitted,

EDWARD J. O'BRIEN,  
County Attorney

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## SHERIFF'S REPORT

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To the Honorable Board of County Commissioners and  
Citizens of Cheshire County:

As Sheriff of Cheshire County, I herewith submit my report for the year ending December 31, 1975.

Investigations:

Abusive Language	1
Accidental Shooting	1
Aggravated Assault	3
Alarms Answered	27
Animal Complaints	6
Anonymous Telephone Calls	4
Arson	1
Assault	3
Attempted Burglary	4
Attempted Suicide	2
Burglary	100
Contributing to Delinquency	2
Criminal Mischief	24
Criminal Threatening	2
Disturbing the Peace	1
Domestic	10
Drugs	3
Fires	1
Forgery	5
Fraud	2
Harassment	2
Homicide	1
Miscellaneous	125
Missing Persons	6
Rape	1
Reckless Conduct	3
Robbery	1
Run-A-Ways	3
Sexual Assault	1
Suspicious Persons	2
Theft	47
Trespassing	1
Try to Locate	5
Unauthorized Taking of Motor Vehicle	1
Unauthorized Transfer	1
Worthless Checks	20
Sudden Deaths	42



Juvenile Respondents	4
Minors to Youth Development Center	13
Patients to State Hospital	22
Arrests	
Assault	3
Attempted Fraud	1
Burglary	10
Capias — Habitual Offender	1
Capias — Non Support	26
Criminal Liability	1
Criminal Mischief	2
Criminal Threatening	1
Criminal Trespass	1
Default	4
Drunk	1
Escape	8
Failure to Appear	3
Forgery	2
For Other Counties	1
Fraud	2
Fugitive From Justice	3
Indictment	7
Issuing Bad Check	5
Mittimus	6
Rape	1
Receiving Stolen Property	6
Theft	10
Theft by Deception	3
Unauthorized Use of Motor Vehicle	4
Violation Court Order	5
Violation Probation	5
Violation Restraining Order	5
Violation Unemployment	13

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The following is an Account of Expenses for Superior Court Sessions for 1975.

**JANUARY TERM 1975**

Deputy Sheriff Ralph R. Winham

Court Attendance 15 days @ \$27.00	\$405 00
Mileage, 32 mi. per day,	
15 days @ \$3.20	48 00
One meal per day, 14 days @ \$2.00	28 00
(1 day out for Jury dinner)	

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\$481 00

Deputy Sheriff Robert L. Bonner

Court Attendance 16 days @ \$27.00	\$432 00
Mileage, 14 mi. per day,	
16 days @ \$1.40	22 40
One meal per day, 16 days @ \$2.00	32 00

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486 40

Deputy Sheriff Lawrence G. Sweeney

Court Attendance 12 days @ \$27.00	\$324 00
Mileage, 30 mi. per day,	
12 days @ \$3.00	36 00
One meal per day, 11 days @ \$2.00	22 00
(1 day out for Jury dinner)	

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382 00

Deputy Sheriff Warren W. Dearth

Court Attendance 16 days @ \$27.00	\$432 00
Mileage, 2 mi. per day,	
16 days @ \$.20	3 20
One meal per day, 16 days @ \$2.00	32 00

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467 20

**APRIL TERM 1975**

Deputy Sheriff Ralph R. Winham

Court Attendance 37 days @ \$27.00	\$999 00
Mileage, 32 mi. per day,	
37 days @ \$ 3.20	118 40
One meal per day, 36 days @ \$2.00	72 00
(1 day out for Jury dinner)	

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1,189 40

Deputy Sheriff Robert L. Bonner

Court Attendance 16 days @ \$27.00	\$432 00
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Mileage, 42 mi. per day, 16 days @ \$1.40	22 40	
One meal per day, 15 days @ \$2.00 (1 day out for Jury dinner)	30 00	
		484 40
Deputy Sheriff Lawrence G. Sweeney		
Court Attendance 10 days @ \$27.00	\$270 00	
Mileage, 30 mi. per day, 10 days @ \$3.00	30 00	
One meal per day, 10 days @ \$2.00	20 00	
		320 00
Deputy Sheriff Warren W. Dearth		
Court Attendance 22 days @ \$27.00	\$594.00	
Mileage, 2 mi. per day, 22 days @ \$.20	4 40	
One meal per day, 22 days @ \$2.00	44 00	
		642 40
<b>SPECIAL SESSION AUGUST 13, 1975</b>		
Deputy Sheriff Ralph R. Winham		
Court Attendance 1 day @ \$40.00	\$40 00	
Mileage, 32 mi. per day, 1 day @ \$8.00	8 00	
One meal per day, 1 meal @ \$2.00	2 00	
		50 00
Deputy Sheriff Robert L. Bonner		
Court Attendance 1 day @ \$40.00	\$40 00	
Mileage, 14 mi. per day, 1 day @ \$3.50	3 50	
One meal per day, 1 meal @ \$2.00	2 00	
		45 50
Deputy Sheriff George E. Schnyer		
Court Attendance 1 day @ \$40.00	\$40 00	
Mileage, 2 mi. per day @ \$.25	50	
One meal per day, 1 meal @ \$2.00	2 00	
		42 50
		<hr/> \$4,590 80

Respectfully submitted,  
 GEORGE W. SCHNYER,  
 Sheriff

## FINANCIAL REPORT OF THE CHESHIRE COUNTY COOPERATIVE EXTENSION SERVICE

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1975

### Extension Service Personnel:

Bruce A. Clement, County Agricultural Agent  
 Shirley M. Kendall, Extension Home Economist  
 Marcius R. Butterfield, 4-H Youth Development Agent (to  
     11/10/75)  
 Judith E. Farrey, 4-H Program Assistant  
 John R. Ferguson, Jr., County Forester  
 Clerks: Esther I. Smith  
         Beatrice A. Griswold

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### Combined Total Fiscal Summary 1975:

County	\$49,201 40
State and Federal	37,665 00
	\$86,866 40
Combined County, State and Federal	\$86,866 40

### County Budget Summary 1975:

Balance on hand January 1, 1975	\$2,589 40
Appropriation 1975	46,612 00
Supplies reimbursement	468 14
Summer assistant reimbursement	793 88
	\$50,463 42
Total County Funds	\$50,463 42
Funds Expended	48,509 76
	\$1,953 66
Balance on hand January 1, 1976	\$1,953 66

### Breakdown of 1975 Expenses:

Salaries (agents and clerks)	\$30,760 22
Summer Assistant	244 40
Travel (agents)	5,090 04
Express, parcel post	6 59
Telephone and Postage	2,001 44
Printing	89 54
Rents (office, halls, equipment)	6,208 00
Repairs to equipment	123 91
Supplies	1,927 67
Equipment	1,015 31



Taxes (Social Security)	836 44
Misc. (insurance, bank service charges, advertisement for 4-H position)	206 20
	<hr/>
	\$48,509 76

**1975 Extension Service Council:**

Norbert Hudson, Walpole  
 Francis Plumb, Walpole  
 John Bradeen, Keene  
 Barbara Haggart, Keene  
 Nancy Griswold, Keene  
 Alma Goodnow, Sullivan  
 Virginia Strout, Alstead  
 Ralph Hoyt, Rindge  
 Elaine Burroughs, Alstead  
 Calvin Frink, Surry  
 Allan Plumb, Marlow  
 John Tommila, Fitzwilliam  
 Virginia Turner, Sullivan, County Delegation

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**FIRE MUTUAL AID**


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To the Honorable Board of Commissioners, Members of the County Delegation and voters of Cheshire County:

It is a pleasure to submit to you the annual report for 1975.

**FIRE REPORT**

Auto accidents requiring apparatus	282
Brush and Grass	226
Vehicles	194
Chimney	268
Electrical	70
Street and automatic fire alarm	155
Oil burner	34
Stove	23
Resuscitator	126
Mobile Homes	19
Gas wash	78
Structure	228
Smoke investigations	120
Rescue	199
Ambulance	747
False Alarms	122

Requests for Mutual Aid Assistance	484
Dumps	65
	<hr/>
	3,440
Police complaints	
received by telephone	4,311
Total telephone calls received	61,928
Estimated Radio Transmissions	
Police: Fire - Ambulance	355,000

The above statistics reflect an increase in fire calls, police and ambulance of 943 with the big difference in ambulance (433) and chimney (201). The increase in ambulance calls is a result of the general public being more aware of our Central Communications Center being geared to handle all types of emergency calls. The increase in chimney fire calls is, of course, because of the increase in the number of people burning wood because of the cost of oil fuels.

The ever increasing workload on the Dispatchers requires two men on the desk on a 24 hour basis. With the fine cooperation and assistance of the Southwest Manpower people, funding was provided in January for one dispatcher. This was to continue a fifth dispatcher and he was picked up in the regular budget. Funding was received in April for a man and also in October, making a total of seven. One man on duty Sunday and Monday. We are hoping for the eighth man so that we can have the much needed two man coverage on a 7 day basis.

To better serve the people of the area and the Safety Services, an extension of the State Police phone was installed in the Center which is answered if necessary and the messages relayed to the State Police cruisers on duty. Extension phones from the Jaffrey and Hinsdale lines were also installed and are answered by us during the late night hours. This releases another officer in these towns to be on patrol. Calls are relayed to them via two-way radio to their cruiser.

The Chief Coordinator's cruiser (1972) had some rust areas repaired and repainted to the new OSHA recommended "Lime-Green" color for fire units.

Improvements to the Dispatch Center facility included new, and for the first time, accoustical tiles in the ceiling replacing the plain tiles. This added to the audio quality of the dispatchers' voices on the radio and reduced the background noise. A change in the lighting also makes it easier on the eyes working at the console.

The increased installations of alarm systems terminating in our Honeywell Protection instruments at the Center is the main reason for the increase in estimated revenue to the County from Fire Mutual Aid from \$7,689.00 (1973), \$11,108.00 (1974), to \$15,586.54 (1975). Out of County Town Assessments were brought up to 1974 assessments which also accounted for some of the increase.

I wish to thank the Commissioners and their office staff for their help, our directors for their great cooperation and the Dispatchers for a good job during the year.

Respectfully submitted,

ROBERT C. CALLAHAN,  
Chief Coordinator

## CHESHIRE COUNTY FIRE MUTUAL AID STATEMENT OF RECEIPTS AND DISBURSEMENTS

FOR THE YEAR ENDED DECEMBER 31, 1975

Balance, January 1, 1975	\$981	
Less: Adjustment to Beginning Balance	234	
		<hr/>
Balance, January 1, 1975		\$747
Receipts:		
Cheshire County		74,625
		<hr/>
Total Receipts and Balance		\$75,372
Disbursements:		
Salaries and Wages	\$65,123	
Dispatch Center	384	
Auto Expenses	1,114	
Office Supplies	501	
State Retirement	4,508	
Administrative Public Relations	441	
Sick Coverage	127	
Clerical Wages	617	
Insurance	172	
Vacations	1,574	
Uniforms	206	
Workmen's Compensation Insurance	34	
		<hr/>
Total Expenditures		74,801
		<hr/>
BALANCE, December 31, 1975		\$571

**NEW HOPE — NEW HORIZONS, INC.**

**BALANCE SHEET**  
**AS AT DECEMBER 31, 1975**

**ASSETS**

## Current Assets:

Cash	
Unrestricted	\$46,398
Restricted	841
Prepaid Insurance	1,087
Investments	5,540

Total Current Assets	\$53,866
----------------------	----------

## Buildings and Equipment — At Cost:

Land and Buildings	\$62,765
Vehicles	12,453

Total	\$75,218
Less: Accumulated Depreciation	12,917

Net Depreciated Value	62,301
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TOTAL ASSETS	\$116,167
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**LIABILITIES AND FUND BALANCE**

## Current Liabilities:

Accounts Payable	\$17,286
Accrued Payroll and Payroll Taxes	7,573
Notes Payable — Banks	10,000
Notes Payable — Other	30,300
Deferred Income	1,436

Total Current Liabilities	\$66,595
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Long-Term Debt	44,626
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## Fund Balance:

Unrestricted	\$4,105
Restricted	841

Total Fund Balance, December 31, 1975 — Exhibit B	\$4,946
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TOTAL LIABILITIES AND FUND BALANCE	\$116,167
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**STATEMENT OF INCOME AND FUND BALANCE**

Income From Grants, Donations and Other	\$278,297
Operating Expenses:	
Salaries and Wages	\$171,843
Payroll Taxes	16,896
Fringe Benefits	7,043
Rent	2,040
Utilities	7,330
Supplies	7,093
Insurance	2,897
Equipment	1,071
Maintenance	553
Training	1,077
Food	4,110
Title I Program	25,912
Professional Services	4,207
Depreciation	8,237
Transportation	7,801
Staff Travel	1,592
Repairs and Renovations	1,391
Tuition	3,550
Release Time and Foster Care	2,155
Miscellaneous	3,164
	<hr/>
Total Operating Expenses	279,962
	<hr/>
Excess of Operating Expenses Over Income	\$1,665
Other Expense	4,534
	<hr/>
Excess of Expenses over Income	\$6,199
FUND BALANCE, January 1, 1975 (as adjusted)	11,145
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FUND BALANCE, December 31, 1975	\$4,946



